

MINUTES (corrected 8-31-2012)

Approved
Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, May 4
8:00 a.m.

I. Agenda

- a. The meeting was called to order at 8:07 a.m.
- b. Approve minutes from previous meeting
 - a. Motion made to accept the minutes—J. Unruh; seconded—D. Teske; motion could not be voted upon because quorum was not present

c. Roll Call

In Attendance

Agriculture	N. Peterson
Business	S. Hitch
Education	L. Shafer (for J. Mihelic)
Liberal Arts	B. Shoulders
Math, Science, & Nursing	D. Teske J. Unruh
Univ. College	S. Green

Absent: B. Duren, V. Pasque, M. Saunders, R. Thatcher, J. Townsend

II. Officer Report

- a. B. Shoulders reported on meeting with Dr. Manning. Most information will be covered under old and/or new business. Also, Dr. Manning sent an email response to a list of questions posed. That will be included at the end of these minutes.

III. Old Business

- a. Course/Faculty Evaluations
 - a. The course/faculty evaluations have been streamlined, lots of redundancy was removed. A copy of the new evaluation was distributed. Continue to show it to your schools and make corrections/additions over the summer.
 - b. The new evaluations will be conducted on Scantron. The equipment will be able to read comments as well.
 - c. Evaluations for the semester can still be done; go see Abby if you are interested.
 - d. Graduation surveys were also streamlined from 5 pages down to 3.
- b. Administrative Evaluations
 - a. These are being considered, but they must be in accordance with HLC standards in terms of how to disseminate the information and how often they should be done.
- c. No Tobacco Mandate
 - a. Fall 2012 will be an "education period." Only warnings will be issued to violators.
 - b. Spring 2013 will begin enforcement with violators "turned in to" Student Services.
 - c. The administration has been adamant that faculty are not expected to enforce this, but if you feel morally or personally compelled to, violators can be turned in.

- d. Health Cost Increase
 - a. There will be 0 increase.
 - b. If there is an increase, administration would "take the hit" on their side.
- e. Work Study Program
 - a. Good news. The funding for this has been increased, but that will be spread out across campus. In other words, it will not go to current work study students to increase their hours but will go to help other departments in need get a work study student.
- f. Remedial Instruction
 - a. Following a meeting with Drs. Turner and Maille, it was confirmed that there can be no special programs for athletes.
 - b. Consideration of this topic will continue to see how students can better be served with the more difficult subjects.

IV. New Business

- a. Certificate Programs
 - a. It is believed that the OSRHE and Government "Mandate" will be a 66% increase in enrollment (state-wide) over the next 10 years. To meet that, some schools are considering certificate programs.
 - b. Certificate programs would be 25-30 hours. Discussion ensued on how this would affect the Bachelors programs.
 - c. OPSU's graduating class this spring is big, and it would mean that it would need to increase by 7 more graduates next spring or funding will be affected.
 - d. The topic will need to be revisited next fall to see where things stand at that point.
- b. Resolutions
 - a. B. Shoulders suggested formal resolutions congratulating the following organizations:
 - i. CIS Department (on their AITP successes at Nationals);
 - ii. Phi Beta Lambda Business Association (on all seven students qualifying for Nationals);
 - iii. Images Art Club (on generating close to \$20,000 through the Paul Farrell Memorial Art Auction)
 - iv. Ag School's recent high placings in various areas (N. Peterson will email B. Shoulders the full list)
 - b. B. Shoulders asked for everyone to watch their emails over the summer to do an email vote on the resolutions (no vote could be taken today as no quorum was ever present).

V. Adjourn

- a. Next meeting will be Fall 2012 semester
- b. No motion to adjourn as no quorum was present.

Submitted by,



Sara Acree Hitch
2011-2012 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, April 13
8:00 a.m.

I. Agenda

- a. The meeting was called to order at 8:06 a.m.
- b. Approve minutes from previous meeting
 - a. Motion made to accept the minutes—M. Saunders; seconded—J. Unruh; motion carried
- c. Roll Call

In Attendance

Agriculture	N. Peterson	J. Townsend
Business	S. Hitch	
Education	J. Mihelic	
Liberal Arts	B. Shoulders	M. Saunders
Math, Science, & Nursing	D. Teske	J. Unruh
Univ. College	S. Green	

Absent: B. Duren, V. Pasque, R. Thatcher

II. Officer Report

- a. B. Shoulders reported on a meeting with Dr. Manning. Most information will be covered under old business. However, the one topic that will not to be covered subsequently is the 4% stipend which will become a permanent raise this coming fall.

III. Old Business

- a. Plagiarism Policy Proposed Changes
 - a. As a reminder, B. Shoulders had proposed the possibility of a committee to try to come up with a policy that would appease the faculty, administration, lawyers, etc.
 - b. A caution was mentioned against the creation a cut and dried rule. Such a rule may limit some academic freedoms as all would have to abide by the rule.
 - c. B. Shoulders' meeting with Dr. Manning reiterated this. If the policy is tightened, there is a possibility of losing every time it is appealed because it is so narrow.
 - d. Dr. Manning has addressed some of the wording changes already.
 - e. The question was asked if the administration is asking for a redo of the policy at this point. Originally, they were, but at this point, based upon the preceding concerns, that is no longer being requested.
 - f. There have been additions to University College courses on how to site, research, etc. in addition to what plagiarism is.
 - g. Based upon this information, it was asked if Faculty Senate needed to take further action on this issue. The response of those in attendance was no.
- b. Course/Faculty Evaluations
 - a. Changes have been made, and this semester will be a trial run of the new evaluations.

- i. Two questions on back
 - ii. Redundancies eliminated
- b. If there are problems this semester, the evaluations may be revisited at that time.
- c. Remedial Instruction
 - a. The current labs were studied with regard to occupancy. The current labs are not being used to full capacity. So, no further labs will be opened.
 - b. It was pointed out that it wasn't the space that was the issue, but the people qualified to tutor certain subjects.
 - i. Would it be possible to ask faculty to volunteer for service credit?
 - ii. Dr. Manning was not comfortable with this idea.
 - c. Special efforts cannot be made for the NCAA athletes as it may violate rules. The athletic component will be studied further as some recalled special athletic labs/lab times at other universities.
- d. Administrative Evaluations
 - a. In the past, these were conducted for Physical Plant, Food Services, Custodial Work, Business Office, VPAA, VPFA, Dean of Students, and the President.
 - b. Discussion ensued as to whether or not to recommend these be re-implemented, but several concerns were voiced:
 - i. Do these just fuel an ongoing fire?
 - ii. Who would be able to see results?
 - 1. If making them available to all, would faculty then be required to make their evaluations available to all.
 - 2. Maybe just distribute overall statistical information from the results?
 - a. Might allow for more transparency.
 - c. Please take it to your respective schools, and the topic will be reconsidered after that time.

IV. New Business

- a. Computer issues since the change-over? Sporadic issues.
- b. Advising—it was asked to discuss a class rank enrollment system
 - a. The general consensus was no, just encourage your students to enroll early if they have courses that might fill up quickly.
 - b. Is there a maximum number of advisees an advisor can have?
 - i. No, but notices should be given to the new advisor.
- c. Congratulations were extended to the following:
 - a. CIS Department (on their AITP successes at Nationals);
 - b. Phi Beta Lambda Business Association (on all seven students qualifying for Nationals);
 - c. Images Art Club (on generating close to \$20,000 through the Paul Farrell Memorial Art Auction)
 - d. Art Department (for their successful Paseo Showing)
- d. Governor's Mandate
 - a. As a reminder, Governor Mary Fallon has mandated that no tobacco will be allowed on state property as of July 1, 2012.
 - i. Will faculty become enforcers in class?
 - 1. According to Dr. Bryant, unless the state supplies enforcers, this will be hard to address.

2. Unless it is explicitly stated in the faculty handbook or specifically listed in a policy or the faculty duties, faculty will not enforce.
- e. Are health cost benefits for dependents going up 12.5%? Rumors are going around that yes, they are. B. Shoulders will ask.
- f. The student worker situation was asked about (fewer of them).
 - a. Work study programs nation-wide have had their budgets cut.
 - b. It was asked if that is permanent or will it change? B. Shoulders will ask.

V. Adjourn

- a. Next meeting will be Friday, May 4, 8:00 a.m.
- b. Motion to adjourn—N. Peterson; seconded—M. Saunders.
 - a. Meeting adjourned 8:59.

Submitted by,



Sara Acree Hitch
2011-2012 Faculty Senate Secretary

MINUTES
Approved
Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, February 24
8:00 a.m.

I. Agenda

- a. Approve minutes from previous meeting
 - a. B. Shoulders noted a correction in the previous minutes
 - b. Motion made to accept the minutes with correction—B. Duren; seconded—M. Saunders; motion carried

b. Roll Call

In Attendance

Agriculture

Business

Education

Liberal Arts

Math, Science, & Nursing

Univ. College

S. Hitch D. Winger (for V. Pasque)

R. Thatcher D. Randall (for J. Mihelic)

B. Shoulders B. Duren M. Saunders

J. Unruh

L. Shoulders (for S. Green)

Absent: N. Peterson, J. Townsend, D. Teske

Guests: R. Guthrie

II. Comments from Guests

- a. R. Guthrie began the meeting with a description of a recent cheating violation and urged Faculty Senate to address this issue quickly to prevent further abuses of the current policy.

III. Officer Report

- a. No report from officers

IV. Old Business

- a. Plagiarism Policy Proposed Changes
 - a. The administration has said no to the proposed change of increasing the violation to a Level 2 Sanction if a student drops a course while under suspicion for academic dishonesty. The sanction is that the student has paid for the course.
 - b. A concern was raised about how standards are being met. Do we know what Dr. Bryant thinks? Is this a symptom of a larger issue wherein retention outweighs the university's academic integrity?
 - c. B. Shoulders suggested the formation of a committee to reevaluate this issue, and the sanctions and drop dates as well. As several faculty senate members were absent from this meeting, the suggestion was put on hold until the next meeting.
- b. Drop Slip Policy
 - a. This would be an issue to be addressed by the committee mentioned above.

- c. Minors on Campus
 - a. Dr. Manning is continuing to investigate this issue.
 - b. M. Saunders is continuing his research on this issue as well.
- d. Faculty Salary Update
 - a. A suggestion was made to B. Shoulders that perhaps faculty should consider becoming a member of AAUP (American Association of University Professors). The question was posed: "Should faculty senate take a position on unionization?" Following discussion, consensus was to let individual faculty members take the initiative on this issue.
- e. Course/Faculty Evaluations
 - a. Samples have been given to the deans to distribute to their schools.
 - b. An online version is still an option; they are looking to have a trial semester, with a few classes, to explore the viability of this option.
- f. Remedial Instruction
 - a. Dr. Manning is looking into the addition of another lab on campus, which would not be part of University College, but a general school lab that could be used for upper level course tutoring, etc.

V. New Business

- a. Oklahoma State Legislation
 - a. Bills are in place which would have a direct effect on higher education, for example:
 - i. State legislature control of tuition
 - ii. Eliminating tenure
 - b. Please make yourselves and others aware of these issues.
- b. Administrative Evaluations
 - a. B. Shoulders received a suggestion that perhaps these should be implemented again.
 - b. They were done about 10 years ago.
 - c. Faculty senate will discuss a recommendation of re-implementing these evaluations.
 - i. Would students have a voice in this evaluation as well?
 - 1. This topic would need to be discussed before the formal recommendation is made.
- c. Governor's Mandate
 - a. If some were not aware, Governor Mary Fallon has mandated that no tobacco will be allowed on state property as of July 1, 2012.
 - i. How will this affect OPSU?
 - ii. The topic may need further discussion at subsequent meetings.

VI. Adjourn

- a. Next meeting will be Friday, March 29, 8:00 a.m.
- b. Quorum was lost at 9:22; meeting adjourned (with no motion as quorum was not present) at 9:36.

Submitted by,


Sara Acree Hitch

2011-2012 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, January 27, 2012
8:00 a.m.

I. Agenda

- a. Approve minutes from previous meeting
 - a. Motion made to accept the minutes—J. Unruh; seconded—V. Pasque; motion carried

- b. Roll Call

- In Attendance

Agriculture	J. Townsend	N. Peterson
Business	S. Hitch	V. Pasque
Education	J. Mihelic	
Liberal Arts	B. Shoulders	R. Guthrie (for B. Duren)
Math, Science, & Nursing	J. Unruh	D. Teske
Univ. College	S. Green	

Absent: R. Thatcher, M. Saunders

Guests: None

II. Officer Report

- a. B. Shoulders reported a positive meeting with Dr. Manning regarding discussions from the 11/18/11 meeting on salary improvement and adjunct pay/overload policy. Additional items from the meeting will be addressed as they come up within this agenda.

III. Old Business

- a. Plagiarism Policy Proposed Changes
 - a. Dr. Manning is ok with the suggested changes to the plagiarism policy, but the final OK will have to come from the university attorney and Dr. Bryant.
 - b. It was suggested that with regard to the proposed change, if a student drops a course while under suspicion for academic dishonesty, that the violation be immediately be increased to a Level 2 Sanction and the student be suspended.
 - i. As suspensions appear on official transcripts, it was discussed that some faculty have expressed concern that such a move has potential long-term ramifications for a young adult's lack of judgment.
 - ii. Additional concern was expressed that if the student drops after the refund date, then he/she is fined for "silliness."
 - iii. An additional note to the proposed change: the student conduct committee was originally established as an appellate body, not judicial. The proposed change wording implies that the student conduct committee is now judicial. Clarification is needed.
 - c. The policy changes were again tabled so the proposed suggestion regarding the increase in sanction level is taken back to the respective colleges.

b. Other Plagiarism Issues

- a. Discussion will continue on implementing a plagiarism portion of the Student Success Seminar and how to make students aware of what plagiarism is. Perhaps more emphasis on it at the beginning of the semester for students in each class will help as well.
- b. The online committee recommends that online instructors include a quiz, assignment, etc. that has students confirm information about plagiarism. It does not have much legal weight, but it can make students more aware.

c. Drop Slip Policy

- a. The drop period will remain the same as it is the dates approved by the deans. If faculty wants it changed, take it up with respective dean.
- b. The instructor must sign drop slips (not just advisor). Whether or not someone else in the department can sign for him/her, that decision and how to handle it should be addressed within each individual department.
- c. With regard to the NCAA compliance offers supplying the only signature, that will be addressed in the future, but the system should not work that way.
- d. Dr. Manning does plan to remove the word "approval," as the student has the right to drop whether the instructor "approves" or not.
- e. Current "order of operations" for drop slips: 1) Advisor; 2) Instructor. It should be 1) Instructor (so he/she may be able to understand the reason for dropping and perhaps convince student to stay in class if he/she is not in danger of failing; 2) Advisor.

d. Minors on Campus

- a. Dr. Manning did inquire about the OPSU policy:
 - i. Most camps held on campus do have a specific policy regarding minors primarily for liability. The toughest at this point are Upward Bound and HALO as there is not always supervision.
 - ii. He is checking about the policy as it pertains to those with concurrent enrollment or younger enrollees.
 - iii. The point is to prevent one-on-one situations behind closed doors.
- b. A question was brought up about the policy for student teachers. That is addressed within the Education Department.
- c. M. Saunders is continuing to check on regional policies

e. Faculty/Staff Salary Improvement

- a. Salary/Raises for full-time faculty/staff
 - i. This issue is #1 on Dr. Bryant's list of the strategic plan.
 - ii. The 4% stipend that was received; work is being done downstate to make that an across the board pay raise.
 - iii. Assuming the 4% is approved, another raise may be requested (which would make 4 raises in 8 years).
 - iv. We are still quite a bit lower than other regional universities. It is enrollment driven, and we have had increases in enrollment, but not enough to generate a significant raise.
 - v. The comment was made that if federal funds are granted to us for our improved graduation rates, it should go to faculty/staff.
 - vi. A question was raised about merit pay, but it was again pointed out that the funds have to be there to do merit-based raises, and OPSU is too far behind the curve to

offer this sort of incentive. We need to meet the base level first (base line for a masters is \$35,000 nation-wide).

vii. B. Shoulders will meet with Dr. Bryant separately about the issue as well.

b. Adjunct/Part-Time

- i. Adjunct pay at Northwestern is \$2150; adjunct pay at OPSU is \$1575.
- ii. This is still an issue, but without funds, not much can be done at this time.

IV. New Business

a. Course/Faculty Evaluations

- a. With Kirsten's departure, this work has fallen on the assistant to Dr. Manning. It is incredibly time consuming, so the administration is looking to revise the current evaluation in particular the comments portion (the rest is electronic anyway). Faculty Senate's input was specifically requested.
- b. Time was spent reviewing the current evaluation and making suggestions for improvement.
- c. B. Shoulders will pass along the suggestions to Dr. Manning.

b. Remedial Instruction

- a. The request for this is also coming from the Regents including:
 - i. The Associate's path in University College
 - ii. Another tutoring lab
 - iii. Other avenues are also being explored.

V. Adjourn

- a. Next meeting will be Friday, February 24, 8:00 a.m.
- b. Quorum was lost at 9:25; meeting adjourned (with no motion as quorum was not present) at 9:41.

Submitted by,



Sara Acree Hitch
2011-2012 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, November 18, 2011
8:00 a.m.

I. Agenda

- a. Approve minutes from previous meeting
 - a. Motion made to accept the minutes—J. Townsend; seconded—V. Pasque; motion carried

- b. Roll Call

- In Attendance

Agriculture	J. Townsend	
Business	S. Hitch	V. Pasque
Education		
Liberal Arts	B. Duren	B. Shoulders M. Saunders
Math, Science, & Nursing	J. Unruh	D. Teske
Univ. College	S. Green	

Absent: N. Peterson, J. Mihelic, R. Thatcher

Guests: None

II. Officer Report

- a. A preliminary meeting was held amongst the officers about the plagiarism issues; more information will be discussed under new business.

III. Old Business

- a. Housing issues have been addressed for this semester.
 - a. Projections are being run daily as to Spring 2012 enrollment. Anticipating approximately 1,390 students. With that amount (Aggie Annex was increased this semester), housing should be OK for spring.
 - b. Should the growth continue, costs are being considered for
 - i. Building a new building
 - ii. Rehabbing North Hall which involves asbestos abatement and meeting ADA standards (asbestos abatement prices have gone down; thus, it is now feasible to consider this as an option)

IV. New Business

- a. Drop Slip Policy
 - a. Concerns have been raised about instructors not seeing/signing their own students' drop slips
 - b. The instructor is not able to find out why the student is dropping and potentially discourage such action by speaking personally with the student(s)
 - i. This should be handled departmentally, and instructors should let others within their respective departments know if they want to sign their own drop slips.

- ii. Athletes should be getting more than Dr. Turner's signature including, at least, someone within the department to sign the course drop line.
- c. Following discussion, consensus was that no policy change is needed or official stance taken.
- b. Bargaining Group for Faculty Salary/Benefits
 - a. Would involve 2-3 "fact finders" from faculty senate to provide information for the university strategic plan, because we are on track for salary improvement.
 - i. The mission would be to discuss with administration increases and remind them of salary improvement in addition to confer about issues such as adjunct pay/overload policy
 - ii. This group would not be speaking for the faculty
 - iii. This group would not be signing anything binding
 - iv. This group would depend on a functional faculty senate
 - b. This item will be on hold for now, but S. Green and B. Shoulders will set up a meeting with administrators to remind them of salary improvement and discuss issues of adjunct pay/overload.
- c. Plagiarism Policy Concerns
 - a. One specific incident involving one course and six students (names withheld for privacy reasons)
 - i. Four students admitted guilt
 - ii. Two students appealed, but were denied
 - iii. Five withdrew from the course
 - iv. One will take an F, but will appeal the grade
 - b. Faculty Senate is being asked to recommend policy improvement
 - i. Drop dates are being reviewed to move to earlier in the semester; the regents have to approve any change to these dates
 - ii. Review the policy (an amendment to it was proposed by V. Pasque), discuss after first of year when there has been time to take the information back to senate members' respective schools and get feedback
 - iii. Discussion on faculty having a plagiarism definition and information form that is gone over and signed by students the first day of class
 - iv. Discussion on having a plagiarism definition and information session presented by B. Duren during Student Success which would also involve students signing a document indicating their understanding of plagiarism
 - v. Discussion on establishing a clear channel for students to address such issues and the committees to be involved in that.
 - 1. OPSU has some such committees
 - a. Some are inactive (e.g. student conduct committee)
 - b. The faculty involvement on some may be questionable (e.g., should the professor involved be allowed to participate while the student is not or has no representation?)
 - 2. Clarification is needed on the steps to take and the order in which to take them; perhaps should be shown graphically as well (other universities have begun doing this)
 - vi. Discussion on having a "double check" if students receive an F due to academic integrity (this may relate back to the previous point v)

vii. How can this be addressed in online courses

1. During the first week of classes, have students take a quiz over syllabus policies including plagiarism
2. Use Turnitin on first assignment
 - a. Turnitin is a tool and should not be the final determiner as to whether or not plagiarism took place.
 - i. Common sense should be used as well
 - ii. Make sure filters are set appropriately
 - iii. Develop best practices in using this tool
 - c. The issue will be tabled until more feedback can be received from the various schools
- d. During the discussion on plagiarism, the following issue was discussed as well: the use of e-companion in face-to-face courses
 - a. If 49% of course content comes from online, then students pay for a hybrid course
 - b. The complaints on this issue have not come from students, but from faculty
 - c. This is a supervisory issue and should be handled by the deans of their respective schools
 - d. No position will be taken; this is not a policy issue
- e. Minors on Campus
 - a. In light of the Penn State issue, should we have a policy regarding minors on campus
 - b. Consider other universities' policies on this issue
 - c. Look specifically at A&M system's policies on the issue
 - d. Discuss further in subsequent meetings
- f. Positives about OPSU
 - a. Nursing Department is up for accreditation
 - b. CIS Department is now part of CISCO Academy
 - c. Music Department will co-host regional symposium next October
 - d. University College's tutoring lab has new furniture and a great new setup

V. Voluntary Remarks and Concerns

- a. Possible agenda item: Additional tutoring options for students
 - a. Get funding from athletic department? It cannot be offered only to athletes
 - a. Maybe include as part of faculty workload to tutor in the lab

VI. Adjourn

- a. Next meeting will be Friday, January 27, 8:00 a.m.
- b. Move to adjourn--M. Saunders; seconded--B. Duren; meeting adjourned at 9:32 a.m.

Submitted by,



Sara Acree Hitch
2011-2012 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, August 26, 2011
12:15 p.m.

I. Agenda

- a. No minutes from previous meeting
- b. Roll Call

In Attendance

Agriculture	N. Peterson	J. Townsend
Business	S. Hitch	V. Pasque
Education	J. Mihelic	R. Thatcher
Liberal Arts	Y. Sangster	B. Shoulders
Math, Science, & Nursing	J. Unruh	D. Teske
Univ. College	S. Green	

Guests

Jessica Lofland
Dr. Wayne Manning
Larry Peters

Absent: M. Saunders

II. Officer Report

- a. Election of Officers
 - a. All past officers have rotated off Faculty Senate
 - i. President—B. Shoulders
 - ii. V. President—M. Saunders
 - iii. Secretary—S. Hitch

III. Old Business

- a. NONE

IV. New Business

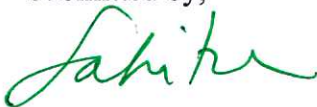
- a. Housing issue and student retention
 - a. Advisors are hearing about it
 - i. Noise
 - ii. Heating/Air
 - b. Presentation by Dr. Manning and Jessica Lofland
 - i. Issue is being addressed as quickly as possible
 - ii. Holter Hall chiller boosters being installed
 - iii. 1464 students, 50 more than last fall, 39 more continuing from spring to fall
 - iv. Is 1400-1450 students sustainable? Until that is decided, no major renovations will take place, but options are currently being considered
 - v. 400 student athletes was the goal; 450 enrolled
 - vi. Normal attrition is 100 from fall to spring
 - c. Following their presentation, the guests departed; discussion continued
 - i. Discussion around the increased enrollment. May be sustainable due to:
 - 1. Improved reputation for quality

2. Students finding employment in their chosen area
3. Getting more "bang for buck"
4. Visible growth
- ii. If the "go to" scholarship is free room and board, housing will continue to be an issue
- iii. Do we approach administration about increasing housing then?
 1. Only if we maintain increased numbers
 2. Two years of stability, then look for additional housing
 - a. Temp housing could fill the need, then later become faculty housing if numbers fall
 - b. Franklin Hall? Lots to redo and does not meet ADA requirements
 - c. More apartment opportunities in Goodwell?
 - i. Infrastructure may not be able to support it
- b. Faculty stipend—monthly income vs. lump payment
 - a. Stipends are spread out throughout the year; lump payment becomes like a bonus at Christmas or in May
 - b. It is set up as a stipend; the stipend will become a raise after this year
 - c. If faculty member has an issue, she/he should resolve it with university her/himself
 - d. No position will be taken at this time
- c. Meeting dates—4th Friday each month; 8:00 a.m.; Hesper Lounge
- d. Bookstore issues
 - a. Art Department—not enough ordered, what was ordered was two weeks late, some wrong supplies
 - b. Business School—books were not ordered until students began asking for them for courses
 - c. SOBT is compiling information to present at Dean's meeting
 - d. Have they received additional help to help with additional students?
 - i. Most likely not
 - e. Question: Should there be a resolution on the importance of the right books and right supplies available at the beginning of the semester?
 - i. Resolution is too formal at this point
 - ii. Letter of concern will be written

V. Adjourn

- a. Next meeting will be Friday, September 23, 8:00 a.m.
- b. Move to adjourn (Peterson, Townsend)

Submitted by,



Sara Acree Hitch
2011-2012 Faculty Senate Secretary