

MINUTES
Unapproved
Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, May 3, 2013
9:00 a.m.

I. Agenda

- a. Several items were discussed before a quorum was met:
 - a. D. Teske talked about an update of the University Behavioral Expectations Code within the Student Handbook. Interested faculty can talk to Dr. Manning.
 - i. On the topic of faculty being notified of violent behavior:
 - 1. There is a legal precedence for this.
 - 2. The right to privacy collapses when violent behavior occurs.
 - ii. Faculty can go by Jessica Lofland's office to see a photo. Technical issues prevent photos from being distributed when faculty receive notice of violent behavior.
 - iii. An option is to use the "Documentation of Student Concern," which is already utilized by the School of Liberal Arts.
 - iv. No action could be taken without a quorum.
 - b. With regard to fees, a data sheet is available that shows that OPSU is still competitive. While fees are higher, costs are lower in other areas.
 - c. For students living on campus this summer, the requirement to take a course is being waived for Jrs and Srs.
- b. The meeting was called to order at 9:40 a.m. upon quorum being met by President, D. Teske
- c. Approve minutes from previous meeting
 - a. There were no corrections to the minutes; as such, they were approved as written.
- d. Roll Call

In Attendance

Agriculture	J. Townsend
Business	S. Hitch, D. Winger (for S. Martin)
Education	D. Randall
Liberal Arts	B. Duren, R. Guthrie
Math, Science, & Nursing	D. Teske
Univ. College	J. Herron

Absent: T. Ramon, Ag Representative, P. Maille, J. Mihelic

II. Officer Report

- a. The letters to Representative Blackwell and Senator Marlatt thanking them for their support were mailed.

III. Unfinished Business

- a. Concern Regarding Student Fees
 - a. Dr. Bryant is very aware of this issue.
 - b. The fees are a "bit of a PR problem."

- c. Suggestion was made to look at the total cost as OPSU is still one of the lowest. The primary reason for this is the book rental system.
- d. It was pointed out that Tuition and Fees have increased 89% per credit hour since the 2007-2008 school year.

IV. Adjourn

- a. Quorum was lost at 9:52 a.m. As such, the meeting was adjourned.

Submitted by,

Sara Acree Hitch
2012-2013 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University

Friday, March 29, 2013

9:30 a.m.

I. Agenda

- a. The meeting was called to order at 9:32 a.m. upon quorum being met by President, D. Teske
- b. Approve minutes from previous meeting
 - a. R. Guthrie motioned to approve the minutes with the correction of the insertion of the word *mandatory* before fees; B. Duren seconded. Motion passed.
- c. Roll Call
 - In Attendance

Agriculture	J. Townsend
Business	S. Hitch, S. Martin
Education	J. Mihelic, D. Randall
Liberal Arts	B. Duren, R. Guthrie, P. Maille
Math, Science, & Nursing	D. Teske
Univ. College	J. Herron

Absent: T. Ramon, Ag Representative

II. Officer Report

III. Unfinished Business

- a. Budget Shortfall
 - a. The following were questions about the 2005 Bond Issue which all Oklahoma Universities are now being told they will be held responsible for reimbursing:
 - i. How did this situation arise?
 - ii. How can we find out what has happened and why?
 - iii. The bond issue passed; money has been spent; where is that money that came in from the bond issue?
 - iv. Is this a replenishment situation?
 - v. Does OPSU have paperwork on the issue?
 - vi. Has anyone read the original bond issue?
 - b. The following information was relayed about the issue:
 - i. According to the Second in Command at the Chancellor's Office, this bond issue occurred under the previous Governor, and there was paperwork that was not completed. The current situation is the result of that.
 - ii. The bond issue was for construction and campus improvements. The monies (e.g., contractor payments) have already been paid.
 - iii. Again from the Chancellor's Office, a "gentleman's agreement" has been put into place for this coming year, so 2013-2014 will not be affected by the reimbursement situation.

- iv. Dr. Bryant emailed and asked if a letter goes out that it go out to Representative Blackwell and Senator Marlett “thanking them for their support of higher education on the debt service issue.”
- c. Before Faculty Senate can and/or should take action, more information is needed on how this happened, and what actually is currently happening.
- b. Security Concerns
 - a. Dr. Manning sent a letter to Faculty Senate members describing the meeting held on 3/15/13 with UC faculty.
 - i. As stated in the letter: “After some discussion, it was determined that the safety issues were not directly solely at UC, but the overall campus.”
 - b. The discussion of the letter resulted in a discussion on a new situation requiring action.
 - i. A student was recently suspended and banned from campus.
 - ii. Only the professors of the classes in which the student was enrolled were notified and no photograph was attached. As some of the professors were not familiar with the student, they asked for a photo which was sent.
 - iii. No other faculty were notified, but the student was banned from campus.
 - iv. It was believed that all university personnel should have access to this type of information (a student suspension and banning), which does not include the reason why the suspension and/or banning took place.
 - v. As such, the following procedural policy change, to be written in the form of a resolution, was proposed:
 - 1. Faculty Senate resolves that the university establish a university-wide system of notification that when a student is suspended/banned from campus, all university personnel are notified and provided with a photo identification of said student.
 - 2. P. Maille moved for the resolution; R. Guthrie seconded; motion passed unanimously.

IV. New Business

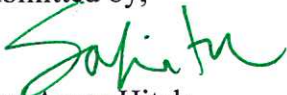
- a. The only new item discussed was D. Teske reporting on a conversation with T. Curtis regarding the rent increase for student housing.
 - a. The reason for the increase is more demand and there will be some occupancy issues as one dormitory (it was not known which one) is scheduled to be renovated this summer.
 - b. Previously, there were incentives for students to stay on campus wherein they received two months of residence for the price of one.
 - c. That will change this year to that rent required for both months.
 - d. At the end of summer, it was understood that an overall housing increase will be implemented.
 - i. It was asked if that covered faculty housing as well; that information was unknown.
 - e. Also, a there will be a 3-credit course requirement implemented because of past discipline problems.
 - i. Waivers of the 3-credits will be available.
- b. The rent increase discussion lead to a discussion on student fees.
 - a. Concern was expressed about the continued implementation of fees on students.

- b. For clarification, it was explained that mandatory fees are paid by all students. In other words, if the fees are only levied on (for example) Freshmen, Sophomores, and Juniors, they are not mandatory and thus provide a loophole for additional fees on students.
- c. Some faculty described students leaving for other universities as a result of the high fees.
 - i. It was stated that after the legislatures' June session, there is a strong possibility of an increase of \$100/\$200 per semester in new fees.
- d. If OPSU's fees are already high (OPSU is the most expensive regional university in OK when fees are considered with tuition), it is believed that the additional fees will result in students going elsewhere where fees are cheaper.
 - i. Considering the upcoming Governor's mandate on outcomes, degrees/certificates awarded, this issue could become very important as retention will become more difficult if students leave for cheaper (with regard to fees) educational institutions.
- e. It was asked if there is a limit on fees as we have a responsibility to advocate for the students as well.
- f. This situation does not seem to align with the student-centered philosophy that is being promoted.
- g. No action on the matter was taken at this time.
- c. The fee discussion lead to the following brief discussion on financial aid:
 - a. The financial aid situation is still a concern with some students not receiving financial aid until mid-March.
 - i. Even Goodwell community members were beginning to discuss it as many are landlords and their renters are not able to pay rent.
 - ii. All were encouraged to have students who report problems to fully document the situation, with any and all correspondence, and pass along that information to Dr. Manning.
 - iii. It was also discussed to make students aware early that if they have problems, they should document the situation starting then.
 - iv. Finally, it was discussed that faculty can even deliver that documentation to Dr. Manning.

V. Adjourn

- a. J. Townsend motioned to adjourn at 10:35 a.m. B. Duren seconded; motion carried.

Submitted by,



Sara Acree Hitch
2012-2013 Faculty Senate Secretary

MINUTES
Approved
Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, March 1, 2013
9:00 a.m.

I. Agenda

- a. The meeting was called to order at 9:39 a.m. upon quorum being met by President, D. Teske
- b. Approve minutes from previous meeting
 - a. R. Guthrie motioned to approve the minutes; B. Duren seconded. Motion passed.

c. Roll Call

In Attendance

Agriculture	N. Peterson, J. Townsend
Business	S. Hitch, S. Martin
Education	D. Randall
Liberal Arts	B. Duren, R. Guthrie, P. Maille
Math, Science, & Nursing	D. Teske
Univ. College	J. Herron

Absent: J. Mihelic, T. Ramon

II. Officer Report

III. Unfinished Business

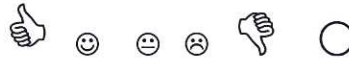
a. Faculty/Course Evaluations

- a. The following recommendations were made concerning Faculty/Course Evaluations:

- i. Create a version that is more easily read.
- ii. In the feedback to the faculty member, include with each student's additional comment(s), his or her answer to Student Information Question 3: How many times have you been absent from this course.
- iii. Correct the spelling of "underandable" in Comment 5 within the faculty/instructor section.
- iv. Make the rating scheme less error prone by going to something such as the following:

Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Not applicable
(A)	(B)	(C)	(D)	(E)	(F)

or



- b. J. Townsend motioned to pass along all four recommendations to Nick Tuttle. B. Duren seconded; motion carried.
- b. Security Concerns
 - a. The faculty on Sewell's Third Floor identified the following three specific concerns relating to security:
 - i. No fire escape ladders or sprinkler system;
 - ii. No half-moon mirrors so a staff member can see down the stairs; and
 - iii. No campus intercom so people can be notified quickly of a lockdown situation.
 - b. A conversation on the preceding items was followed by a discussion which would start a dialogue on generating a policy regarding the safety and well-being of faculty on campus.
 - i. The possibility of distributing a one-time survey of faculty to determine the prevalence of threatening events toward faculty by students was discussed. The survey should be scalar and potentially offer the following ways to initially describe the events—threatening, intimidating, uncomfortable—specificity in describing the events should then be strongly encouraged.
 - c. N. Peterson motioned to pass along all three concerns from Sewell's Third Floor faculty as Part I and the survey suggestion as Part II to both Jessica Lofland and Dr. Manning. J. Townsend seconded. Motion carried.
- c. Administrative Evaluations
 - a. D. Teske and D. Randall met with Dr. Bryant following the 1/25/13 meeting. Dr. Bryant had no negative reaction to administrative evaluations.
 - b. Additionally, it was confirmed that Faculty Senate can have a say in the questions included on that evaluation.
 - c. It was reported that shortly after that meeting, Nick Tuttle had emailed an administrative evaluation to faculty (not all faculty received one).
 - d. As such, no further action was needed on this item. However, it was suggested that Faculty Senate bring this issue up every semester in order to ensure that the ability to evaluate administration continues.

IV. New Business

- a. Impact of Budget Cuts on Databases and e-Books at McKee Library
 - a. D. Teske presented the following information from Tony Hardman:
 - i. The library budget has been flat for the past 10 years.
 - ii. There are three key databases regularly used by students.
 - 1. One database is used by Agriculture students;
 - 2. One database is used by Music students; and
 - 3. One database is used by students in Freshman English.
 - iii. These three databases have incurred 10% per year cost increases during the past 10 years.
 - iv. At least one if not two databases will be lost if no fiscal help is given to the library.
 - v. If it/they are lost, it will be much more expensive to reinstate those at a time in the future than it is to cover maintenance costs now.

- vi. The question was asked if the faculty in those respective departments were aware of the problem. The answer was unknown.
- vii. D. Teske was encouraged to have Tony Hardman notify the faculty in each of those departments of the situation. At that point, faculty senate can address the issue more fully.
- b. The topic was brought up that OPSU has frequently promoted itself as the most affordable university in the state. However, there is concern about the fact that OPSU now has the highest tuition and mandatory fees of any regional university. High School and Community Relations have stopped saying OPSU is the most affordable.
 - a. It was suggested to further discuss this at the next meeting.
- c. The final item discussed was the \$300,000 budget shortfall to be paid over the next 18 years by OPSU following a problem down state.
 - a. This item was also suggested to be further discussed at the next meeting, discussing these specific issues:
 - i. Ask for clarification of the situation. How did this happen? Weren't the Capital Improvements already paid for in full?
 - ii. Approach the administration with the question of "How can we help you not have to pay this?"

V. Adjourn

- a. J. Townsend motioned to adjourn at 10:44 a.m. B. Duren seconded; motion carried.

Submitted by,



Sara Acree Hitch
2012-2013 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University

Friday, January 25, 2013

9:00 a.m.

I. Agenda

- a. The meeting was called to order at 9:05 a.m. by President, D. Teske
- b. Approve minutes from previous meeting
 - a. J. Mihelic motioned to approve the minutes; R. Guthrie seconded. Motion passed.

c. Roll Call

In Attendance

Agriculture	J. Townsend
Business	S. Hitch, S. Martin
Education	D. Randall, J. Mihelic
Liberal Arts	B. Duren, R. Guthrie, P. Maille
Math, Science, & Nursing	D. Teske
Univ. College	J. Herron

Absent: Ag Representative, T. Ramon

II. Officer Report

- a. D. Teske introduced a visitor, Librarian Tony Hardman.

III. Unfinished Business

- a. Administrative Evaluations
 - a. D. Teske passed out handouts from OSU. OSU is the only university within our system currently conducting administrative evaluations. The handouts included their policy and the appraisal.
 - b. D. Teske reported that he had spoken to Jason Ramsey, the CEO of the Board of Regents. According to Mr. Ramsey,
 - i. No evaluations of administration are currently reported to the Board.
 - ii. The Board is working on enhanced evaluations of the Presidents.
 - iii. He is open to further questions.
 - c. It was pointed out that in the past, the policy has been to report information given to the Board directly to the University President.
 - d. Conners State College and Langston have no internal review process.
 - e. University of Central Oklahoma may do internal reviews, but the contact was out of the office when Dr. Teske called.
 - f. Faculty Senate was asked to inquire of their colleagues at other universities to find out if they do evaluations and how.
 - g. Discussion ensued on how implementation of evaluations would take place. It is important to note that if Dr. Bryant says no, then there is an issue. D. Teske said he would speak with Dr. Bryant.

- h. It was asked how conventional such a policy is.
 - i. If not a lot of universities are doing it, then is the data disregarded at the outset?
 - ii. Following discussion, it was thought that it does seem to be a trend to conduct evaluations.
- i. It was asked if this would benefit the university.
 - i. Would it be useful for HLC? Yes, it has been done in the past prior to the HLC visit.
- j. It could be viewed by the one being evaluated, that person's supervisor, and anyone else up the chain of command.
- k. Dr. Bryant's thoughts on the matter (as mentioned above) may help determine future efforts on this topic.
- l. If/when Faculty Senate decides to take action, it must be specific with specific recommendations. Resolutions don't seem to go anywhere.

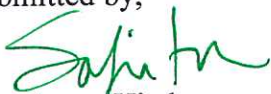
IV. New Business

- a. Quality of current course/faculty evaluations
 - a. D. Teske reported that Faculty Senate had been asked to review the current course/faculty evaluations. Comments were as follows:
 - i. The evaluations were hard to read (the grey area)
 - ii. There was a typo (underandable)
 - iii. The ranking system should be clarified. Two options for this:
 - 1. Have the facilitator clarify the ranking.
 - 2. Add SA, A, N, D, and SD above the numbers for clarification.
 - iv. Under "The Course" heading, question 12 contains awkward phrasing.
 - v. The timing of the completion of evaluations was brought up, and most Senate members wait until near the end of the semester to complete them.
 - vi. Discussion ensued on being able to address comments made on evaluations. Faculty can always add information to their files. That right should be made known to all.
- b. The issue of faculty security was brought up and discussed.
 - a. Faculty Senate members were encouraged to present concrete and specific proposals to address the security issue, and other topics in general.
 - b. Senate members were asked if they would be willing to meet on non-regularly scheduled meeting dates to address action items. Most agreed.
 - c. D. Teske would be willing to coordinate both the information and special meetings if information is sent to him.
- c. Spring 2013 semester meeting times were discussed. The fourth working Friday of the month at 9:00 a.m. in the Ag and Science Building was decided upon.

V. Adjourn

- a. R. Guthrie motioned to adjourn at 10:39 a.m. J. Townsend seconded; motion carried.

Submitted by,



Sara Acree Hitch
2012-2013 Faculty Senate Secretary

MINUTES

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, October 26, 2012
10:00 a.m.

I. Agenda

- a. The meeting was called to order at 10:01 a.m. by President, D. Teske
- b. Approve minutes from previous meeting
 - a. The minutes with the correction of "one full-time faculty member who is in a wheelchair is not on the Reasonable Accommodations Committee" was changed to "one full-time faculty member who is a wheelchair user is not on the Reasonable Accommodations Committee" were approved.

c. Roll Call

In Attendance

Agriculture

N. Peterson (for C. Hawks), J. Townsend

Business

S. Hitch, D. Winger (for S. Martin)

Education

D. Randall, J. Mihelic

Liberal Arts

B. Duren, R. Guthrie, P. Maille

Math, Science, & Nursing

D. Teske

Univ. College

J. Herron

Absent: T. Ramon

II. Officer Report

- a. D. Teske turned the meeting over to Dr. Manning for a presentation/discussion of multiple issues currently being considered by or facing OPSU.

III. Remarks by Visitors

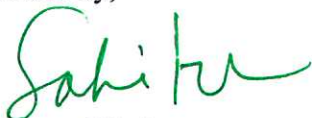
- a. Dr. Manning began by confirming that baseball player Kasey Higgins did pass away. Jessica Lofland is working with the baseball players and faculty.
- b. Web for Faculty/Web for Students will be turned on 12/1/12.
 - a. To create an account:
 - i. Please go to www.opsu.edu, go to Aggie Access, create a login (it will walk you through it).
 - ii. If you have problems, contact Dr. Manning, Bobby Jenkins, or Jessica Lofland.
 - b. Web for Students will allow students to see grades as soon as they are posted.
 - c. Grade reports will not be sent out to Spring 2013 students.
 - d. Additionally, students can see their bill and pay that bill online.
 - i. The bill will be recalculated the first day of class, and overnight from then on. Thus, if add/drops occur, the total will be recalculated that night.
 - ii. The bill will not include financial aid.
 - e. For faculty, Web for Faculty can do the following:
 - i. Get a list of advisees.

- ii. View student transcripts.
- iii. It was asked if faculty can input grades manually?
 - 1. Some may be allowed to try, but there are potential problems. Some current problems include:
 - a. The program times out fast;
 - b. The program sometimes freezes when moving from student to student.
 - iv. There are ongoing weekly meetings to address the problems that have been encountered.
- c. Student evaluations will be distributed to faculty next week.
 - a. The evaluations have been streamlined and some options were taken out.
 - b. There is software/hardware for the evaluations now, but Abby Evans still has to hand-calculate a portion of the evaluation.
- d. The current January Interterm runs 1/2 – 1/10. Are there thoughts about extending that from 12/17 – 1/10? These would still count toward the spring enrollment numbers and does help in credit hour amounts. Contact Dr. Manning if you have ideas about extending the Winter Interterm dates.
- e. It was asked if it might be possible to alternate the Martin Luther King, Jr. holiday and President's Day? At this point, OPSU will remain consistent with the other regional universities in the state.
- f. Dr. Manning then moved on to some changes upcoming as per the Oklahoma State Regents for Higher Education.
 - a. Some of the administration recently attended a presentation by the Chancellor.
 - i. There has been a reduction in appropriations; however, (as an aside) OPSU has still had 5 salary increases since 2005.
 - 1. In 1988, 70% of universities' revenue came from the state.
 - 2. In 2011, 41% of universities' revenue came from the state.
 - ii. By 2023, OPSU must have a 67% increase in graduates.
 - 1. Budgets will be determined by the number of graduates and the university's student retention.
 - 2. To reach the mandate, an increase of 7 graduates each year is needed.
 - 3. Dr. Manning encouraged us to talk to our legislators as they cannot keep cutting our budget yet still keep asking universities to keep doing what they are doing.
 - iii. Much discussion ensued on the topic.
 - g. The crosswalks were completed in-house and money was saved as a result.

IV. Adjourn

- a. J. Townsend motioned to adjourn at 11:12 a.m. R. Guthrie seconded; motion carried.

Submitted by,



Sara Acree Hitch
2012-2013 Faculty Senate Secretary

MINUTES (Corrected 10-26-12)

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, September 28, 2012
10:00 a.m.

I. Agenda

- a. The meeting was called to order at 10:03 a.m. by President, D. Teske
- b. Approve minutes from previous meeting
 - a. The previous minutes were questioned as SmartBoard speakers in HMH 207 and 208 have not been corrected. However, as that was the information that was reported, and the minutes were not inaccurate, the correction of that information will be made in these minutes.
 - b. The minutes with the correction of the spelling of "acclamation" were approved
- c. Roll Call

In Attendance

Agriculture

Business

Education

Liberal Arts

Math, Science, & Nursing

Univ. College

S. Hitch, S. Martin

D. Randall

B. Duren, R. Guthrie, D. Cole (for P. Maille)

D. Teske

J. Herron

Absent: C. Hawks, J. Mihelic, T. Ramon, J. Townsend

II. Officer Report

- a. D. Teske reported on meeting with several faculty and staff members:
 - a. The SmartBoard speakers in HMH 207 and 208 were not replaced. 208's were scheduled to be added on 9/27/12, with Dr. Manning having been told that 207 should have speakers added also.
 - b. The general feeling is that Faculty Senate is relatively weak and powerless. It was clarified that this was not a comment on the people serving on Faculty Senate, but the organized body, itself.
 - c. The main concern is still faculty salary.
 - i. Some faculty are "just plain worn out" as they have a low salary, a high course load, and a longer than average school year.
 - ii. The election this year may have an impact on this issue as well.
 - d. In meeting with Howard Henderson, it was reported that the web for faculty and students is still in the works, but that it had been overlooked at OSU, and we are waiting on them at this point.
 - e. In meeting with Carolyn Camfield, she reported that what is covered in the Student Success Seminar is limited by state mandates and human resource issues.
- b. D. Teske reported meeting with Dr. Bryant:
 - a. They brainstormed about possible ways to address the salary issue such as financial rewards for research.

- i. Senate discussion ensued that it would be difficult to do research because of the high course load and longer than average school year.

III. Unfinished Business

a. Administrative Evaluations

- a. These are still being considered.
- b. The purposes of the evaluations have been explained as follows:
 - i. To give faculty a voice
 - ii. To provide feedback for accreditation
 - iii. To address a gap between faculty and administration
- c. The concerns are as follows:
 - i. Comments were often taken to a personal level instead of offering constrictive criticism
 - ii. The level of transparency—who all would be able to access the information
 1. Senate discussion ensued that the same privacy constraints that are on faculty evaluations should be placed on administrative evaluations as well.
- d. J. Herron made the following motion: Faculty Senate should educate themselves about what other schools in Oklahoma are doing with regard to administrative evaluations. Seconded—R. Guthrie. Motion passed.

IV. New Business

a. Disability Accessibility

- a. D. Randall discussed the difficulty that those with disabilities have in accessing the football stands and the basketball arena and the accommodations in those locales.
- b. This is a liability issue, and the university is exposing itself to unneeded liability.
- c. R. Guthrie motioned for the following resolution: Be it resolved that Faculty Senate is deeply concerned with the lack of ADA accommodations in athletic facilities. Seconded—B. Duren. Motion for the resolution passed.
- d. Senate also discussed concern that OPSU's one full-time faculty member who is a wheelchair user is not on the Reasonable Accommodations Committee.

V. Adjourn

- a. B. Duren motioned to adjourn at 10:53 a.m. R. Guthrie seconded; motion carried.

Submitted by,



Sara Acree Hitch
2012-2013 Faculty Senate Secretary

MINUTES (Corrected 9-28-12)

Approved

Faculty Senate Regular Meeting
Oklahoma Panhandle State University
Friday, August 31
8:00 a.m.

I. Agenda

- a. The meeting was called to order at 8:05 a.m. by outgoing President, B. Shoulders
- b. Approve minutes from previous meeting
 - a. Motion made to accept the minutes with the correction of M. Saunders to the absent list.—J. Townsend; seconded—B. Duren; motion carried

c. Roll Call

In Attendance

Agriculture	J. Townsend
Business	S. Hitch, S. Martin
Education	J. Mihelic
Liberal Arts	B. Duren, P. Maille, R. Guthrie
Math, Science, & Nursing	
Univ. College	J. Herron

Absent: C. Hawks, T. Ramon, D. Randall, D. Teske

Guest: B. Shoulders

II. Officer Report

- a. B. Shoulders reported on meeting with Dr. Manning and recounted the changes made to campus over the summer:
 - a. McKee 100 now has a projector and screen.
 - b. Older SmartBoard speakers in HMH 128, 207, and 208 were replaced.
 - c. Crosswalk situation will be discussed in more detail later in these minutes.
- b. Election of Officers for 2012-2013 Faculty Senate:
 - a. President-D. Teske, Election carried by acclamation
 - b. Vice President-D. Randall, Election carried by acclamation
 - c. Secretary-S. Hitch, Election carried by acclamation
 - d. B. Shoulders continued to run the meeting as D. Teske was absent.

III. Old Business

- a. No Tobacco Mandate
 - a. The Fall Semester is to be an acclimation to the new policy.
 - b. First-time offenders will receive a warning.
 - c. Blatant disregard of the first-time warning will result in a fine.
 - d. Discussion was held that clarification will need to be made as to whether people are free to use tobacco in their private vehicles.
- b. Administrative Evaluations
 - a. These are still being considered.

- b. The main question is one of oversight.
- c. If these are publically released, then faculty evaluations may also have to be publically released.
- d. It is being considered to publically release only statistical information (not comments).

IV. New Business

- a. Crosswalks on Campus
 - a. B. Shoulders was contacted with concerns about crosswalks at McKee Library and the Science & Ag Building. He approached Dr. Manning and Mr. Peters about it, and they met with him very quickly and planned a subsequent (and upcoming) administrative meeting to address the situation.
- b. 2012-2013 Faculty Senate Meeting Dates and Times
 - a. Following discussion, it was decided to meet the last working Friday of the month at 10:00 a.m. — R. Guthrie; B. Duren seconded; motion carried.

V. Adjourn

- a. Motion to adjourn at 8:25 a.m.—J. Townsend; B. Duren seconded; motion carried.

Submitted by,



Sara Acree Hitch
2012-2013 Faculty Senate Secretary