

FACULTY SENATE MINUTES SEPTEMBER 6, 1990

The Panhandle State University Faculty Senate met Thursday, September 6, 1990, 3:00 p.m., room 122 of Hamilton Hall. The following members were present: Jerry Butler, Jim Hill (for J. Babb), Tom Lewis, Lester Miller, Dianne Murphey, Sam Nelson, Sandol Sahli, Morteza Seddighin, Kim Smith, Pat Tinch, and Kenneth Woodward. Two guests attended: Jim Culbert and Sarafin Ramon.

The meeting was called to order by President Kim Smith.

President Smith called for nominations for president-elect (vice president). Lester Miller and Sam Nelson were nominated. Lester Miller was elected by majority vote.

The president then called for nominations for secretary. Pat Tinch was nominated and elected by acclamation.

The following agenda was considered:

- I. Dr. Wischropp was present and talked with the senate. He addressed the following topics:
 1. The need for a strategic planning committee and the senate's role in the committee
 2. Faculty development
 3. Federal funding through Title III
 4. Accreditation--he would like to see PSU be accredited with such associations as the Association of Collegiate Business Schools and Programs and the National Association of Schools of Music.
- II. Selection of a meeting time for 1990-91--after much discussion, a tentative meeting time of 5:00 on the first Tuesday of the month was chosen.
- III. Naming of the golf course--it has been recommended by the president's cabinet that the name of the Panhandle Regional Park be changed to the Raymond Peck Golf Course. After much discussion, the following motion was made and seconded: The present name of the golf course should remain the same. If the name is to be changed, however, a list of major donors should be solicited from the foundation, and a selection should be made from supporters of the university. The same procedure should be followed in the future any time a campus facility is to commemorate an individual. The motion passed with nine votes and one abstention.
- IV. Promotion policy--the senate looked at Dr. Griffin's summary of the administration's proposal step-by-step. Of special concern was the following statement: "to provide (during 1990-91) a window of opportunity to apply for promotion based on the policies in effect at the time of being hired full time."

After discussion, the following motion was made and seconded: The window of opportunity should be extended to September 1, 1992 to meet the requirements for promotion. The motion passed by unanimous vote. After further discussion regarding rank and tenure, it was decided to appoint a committee to meet and make a proposal regarding this. The following committee members were appointed by the president: Sam Nelson, Tom Lewis, Janet Babb, and Morteza Seddighin.

- V. HEFA (Higher Education Faculty Association) council meeting--the president stated that the faculty senate should send a representative to this meeting to be held September 7, at the Langston Center in Oklahoma City. Kim Smith will attend the meeting to represent us. Motion was made and seconded to submit the attached revision to a HEFA proposal for consideration by the council. The proposal will be presented to Chancellor Brisch through the newly-established faculty council.

- VI. Faculty council--Kim Smith reported on a meeting she attended in June. Chancellor Brisch called the meeting to begin the process for establishing a faculty council similar to the student council established last year. The council will make recommendations on policy that affects faculty state-wide. Through the faculty organizations throughout the state, Brisch has since solicited input for his plan to upgrade higher education in the state. He sent a copy of his plan to each organization along with a letter inviting organizations to make comments directly to him or through the council. A copy of his plan is available to faculty through the representatives in each school.

Anyone wishing to read the plan and provide recommendations may do so through the school representatives. Discussion followed about how the input should be channelled. A motion was made and seconded that the local senate send copies of any recommendations they submit to both the local administration as well as the chancellor. The motion was made and seconded to table the motion. There were nine votes for the motion and one abstention.

The motion was made and seconded that the meeting adjourn. The motion passed unanimously.

9-17-90

FACULTY SENATE MINUTES
SEPTEMBER 17, 1990

The Panhandle State University Faculty Senate met Monday, September 17, 1990 in room 122 of Hamilton Hall for a called meeting. The following members were present: Janet Babb, Jerry Butler, Jim Culbert (for Lester Miller), Tom Lewis, Sam Nelson, Sandol Sahli, Morteza Seddighin, Kim Smith, Pat Tinch, Dianne Murphey, and Kenneth Woodward.

The meeting was called to order by President Kim Smith.

Dr. Smith presented the proposal on personnel policies on faculty promotion, made by the sub-committee. There was discussion by Senate members.

The following motion was made and seconded: "We accept the proposal as recommended, but to amend the statement 'that each faculty member be allowed to apply' to 'that each faculty member have the option to apply'. The motion passed by unanimous vote.

Meeting adjourned.

Patricia Tinch, Secretary

To: Academic Council
President Wischropp

From: Faculty Senate

Date:

Subject: Personnel policies on faculty promotion

have the option

The faculty senate proposes that each faculty member ~~be~~ allowed to apply for his/her next immediate advancement in rank under the provision of the promotion policy in effect at the time he/she received a full-time appointment. Subsequent promotions would then be granted according to the criteria mandated in the new promotion policy established under the current administration.

Less than half of the full-time faculty at PSU are being directly affected by the old policy versus new policy conflict. However, for those who are, this plan would minimize feelings of unfair treatment by providing each faculty member ample opportunity to apply for at least one advancement in rank according to the policy under which he/she was employed.

Because of the limited time provided by the administration for the faculty senate to deal with this problem, the faculty senate will provide additional recommendations at a future date.

To: Academic Council
President Wischropp

From: Faculty Senate

Date:

Subject: Personnel policies on faculty promotion

The faculty senate proposes that the "window of opportunity" for promotion be extended from this year to September 1, 1992, and that sabbaticals be offered to those unable to gain additional hours from graduate schools within a reasonable distance. This change will provide a greater opportunity for those faculty members caught in the old handbook new handbook conflict. It will also provide for fair treatment of those who were misled on the issue of "grandfathering."

Because of the limited time provided by the administration for faculty senate to examine this problem, faculty senate will present additional recommendations at a future date.

10-4-90

FACULTY SENATE MINUTES
October 4, 1990

The Panhandle State University Faculty Senate met Thursday, October 4, 1990 at 4:00 p.m. in room 122, Hamilton Hall. The following members were present: Janet Babb, Larry Hough, Tom Lewis, Lester Miller, Wayne Manning (for Dianne Murphey), Sam Nelson, Sandol Sahli, Morteza Seddighin, Kim Smith, Pat Tinch, and Jay Lark (for Kenneth Woodward).

The meeting was called to order by President Kim Smith.

The reading of the minutes of the previous meeting was waived, and the minutes were accepted as written. The reading of the minutes of the called meeting were also waived, the minutes were accepted as written.

The following agenda was considered:

- (1) Promotion and tenure: President Smith read a letter from Dr. Wischropp regarding the recommendation for the Faculty Senate regarding the promotion policy. The president denied the request for extending the "window of opportunity". The letter stated, "After March 15, 1991, there will be no consideration given to previous promotion policies." After much discussion regarding this matter, the following motion was made and seconded, "We move that the promotion policy matter be tabled at this time." The motion passed unanimously.
- (2) Regents' Program: (held over from previous meeting): This is regarding Chancellor Hans Brisch's Program for Academic Excellence and Efficiency. The chancellor would like our response on this.
The president asked for volunteers to serve on a committee to work on this. The following members will serve:
Janet Babb (chairman), Lester Miller, and Kim Smith.
- (3) Formal Grade Change Procedure: The present policy for changing a grade is for the instructor to write a letter to the academic vice-president stating the circumstances surrounding the need for a grade change along with the class number and term the student was enrolled in the class. The academic vice-president approves or disapproves the change and forwards his decision to the registrar.

However, there is some concern that it is possible for someone other than the faculty member involved to change a grade. After discussion, the following motion was made and seconded: "We strongly urge that any grade change (including WP and WF) which is made without the instructor's permission must be made through the instructional accountability committee." the motion passed with nine voting for and one abstaining .

This recommendation will be sent to President Wischropp with copies to the registrar, vice-presidents and the deans.

- (4) Advisement: Penny Cooper was present to discuss the peer counselors' tutoring of the students. She feels that it is a problem because of the lack of qualified tutors. Mrs. Cooper stated there is a drastic need for tutoring on campus, but she feels that it should be handled by the departments and not the peer counselors.

After discussion, the following motion was made and seconded: "We recommend that the responsibility of tutoring be taken from the peer counselors, and each department be asked to investigate the possibility of establishing labs in their respective areas."

The motion passed unanimously.

- (5) Title III Grant: The matter is tabled.
- (6) Copy Machines: The matter is tabled.
- (7) HEFA Report: Kim Smith attended the earlier meeting. She announced that there will be a meeting soon in Oklahoma City. A representative from the Oklahoma Retirement System will present a program concerning potential problems for retirees in higher education in the 2000's. Everyone will be invited to attend.
- (8) Alumni Bar B.Q.: The following members volunteered to serve: Tom and Charla Lewis, Kim Smith, Lester Miller, and Morteza Seddighin.

Meeting adjourned.

MINUTES FOR FACULTY SENATE

NOVEMBER 1, 1990

The Panhandle State University Faculty Senate met Thursday, November 1, 1990 at 4:00 p.m. in room 122 in Hamilton Hall. The following members were present: Janet Babb, Jerry Butler, Janice Vines (for Tom Lewis), Sam Nelson, Sandol Sahli, Mortiza Seddighin, Kim Smith, Pat Tinch, Dianne Murphey, and Lester Miller. Absent were Larry Hough and Kenneth Woodward.

The meeting was called to order by president Kim Smith.

Reading of the minutes of the previous meeting were waived, and the minutes were accepted as written.

President Smith announced that she received a letter from the president asking Dr. Griffin to accept the recommendation of the Faculty Senate regarding a grade change policy. The Academic Council has approved the recommendation.

The recommendation regarding tutoring, made by the Senate at the previous meeting will be reported to the Deans, and Sam Nelson will take it to Penny Cooper to follow-up.

The following agenda was considered:

1. Report of the subcommittee in response to the state regents program:

A letter prepared by the subcommittee appointed at the last meeting was distributed to all members by the chairman, Janet Babb. Two corrections were made in the letter. The motion passed with a majority vote.

2. Report on the visit with Executive Secretary of the A. & M. Regents:

Lester Miller, Tom Lewis and Pat Tinch attended this meeting. Lester Miller reported on this meeting.

3. School Calendar:

The proposed schedule has classes starting on a Friday. Some Senate members are opposed to this and would prefer to start classes on Wednesday. The motion was made and seconded that "We propose that the calendar be changed to begin with the faculty meeting on August 19, with enrollment on Tuesday, August 20, and the first day of class to be on Wednesday, August 21. Finals would begin Thursday December 12 and go through Tuesday, December 17. For the school year 1992, the faculty meeting would be Monday, August 17, enrollment on Tuesday, August 18, and the first day of classes would be on Wednesday, August 19. Final examinations would be held Thursday, December 10, through December 15. Enrollment should close on Wednesday, September 4." The motion carried by unanimous vote.

4. Title III Grant: Dianne Murphey reported on this matter. The rough draft has gone to the writers to prepare. Panhandle State University qualifies to apply for these federal funds because we have 31% of the students on Pell grants. After the grant people rewrite the proposal, P.S.U. writes the final report.

Motion made and seconded that the meeting adjourn. Motion carried unanimously.

Patricia Tinch
Secretary

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FACULTY SENATE MINUTES

12-6-90

The Panhandle State University faculty senate met Thursday, December 6, 1990 at 4:00 p.m. in room 122 of Hamilton Hall. The following members were present: Janet Babb, Jerry Butler, Larry Hough, Tom Lewis, Lester Miller, Sam Nelson, Sandol Sahli, Mortiza Seddighin, Kim Smith, Pat Tinch and Kenneth Woodward.

The meeting was called to order by President Kim Smith.

Reading of the minutes of the previous meeting were waived, and the minutes were accepted as written.

The following agenda was considered:

1. Old business:

(1) A letter had been received from Hans Brisch and was passed among senate members. This letter was in response to the one written by the faculty senate.

(2) Sam Nelson reported that he had talked with Penny Cooper regarding the earlier problem she had presented to the senate regarding students coming in to the peer counselors for tutoring. Students were being asked to tutor in areas where they were not qualified. Mrs. Cooper reported that the problem no longer existed. Students were no longer requesting help.

2. Report on school calendar: The academic council met and adopted the calendar recommended by the faculty senate.

3. Dr. Satterfield on teacher education survey: Dr. James Satterfield was present and explained that the survey was for information needed for the N.C.A.T.E. report. Some faculty had expressed concern that they did not understand parts of it and feared they did not answer it correctly. Dr. Satterfield stated that he would develop a more simplified form.

4. Election of H.E.F.O. delegate: Kim Smith received a letter requesting that P.S.U. select a delegate to this organization. The meetings are usually held in the Okla. City area once a month. Jerry Butler volunteered to alternate with Kim Smith as a delegate to the meetings.

5. It was reported that the new requirement on rank to be added to the personnel handbook states that the graduate ^{hours} must be approved. A concern was expressed as to who approves the hours and what criteria are to be used in the approval. After discussion, the motion was made and seconded that the matter be tabled until the spring semester. The motion passed unanimously.

The meeting adjourned.

Patricia Tinch, Sec.

2-7-91

FACULTY SENATE MINUTES

The Panhandle State University Faculty Senate met Thursday, February 7, 1991 in room 122 of Hamilton Hall. The following members were present: Janet Babb, Jerry Butler, Tom Lewis, Lester Miller, Dianne Murphey, Sam Nelson, Sandol Sahli, Mortiza Seddighin, Kim Smith, and Pat Tinch. Absent were: Larry Hough and Kenneth Woodward.

The meeting was called to order by President Kim Smith. Reading of the minutes of the previous meeting were waived, and the minutes were accepted.

The following agenda was considered:

1. State Regents report: Dr. Smith asked if anyone had received a response regarding her letter to the faculty concerning the letter from the Faculty Advisory Committee to the Oklahoma State Regents for Higher Education. No one had received a response. There was discussion regarding this letter, but no action was taken.

2. Meeting time and day: It was determined to continue to meet on the first Thursday of the month at 4:00 p.m.

3. Meeting with Dr. Brown: Kim Smith had discussed with Dr. Ray Brown the possibility of meeting with the Faculty Senate in an open meeting to answer questions submitted by faculty. Dr. Brown would receive the questions ahead of time, so he could do research on the answers if necessary. This meeting would take the place of the regular March meeting.

The following motion was made and seconded: "We will schedule the meeting with Dr. Brown March 21, 1991 at 4:00 p.m. in 101 Hefley Hall and use the format with questions to be submitted by faculty. It will be an open meeting, with all faculty invited." The motion passed unanimously.

A letter will be sent by Kim Smith to the faculty. The deadline for submitting questions will be Thursday, February 28, 1991.

4. Miscellaneous:

(a) Copy machine: President Smith had checked on the situation with the copy machine. Dr. Wischropp had told her that some machines would be purchased. Mr. Rosengrants' secretary told her that one big new machine would be purchased to replace the one in use.

(b) Developmental classes: The Academic Council will be meeting regarding developmental classes. Dr. James Satterfield has petitioned the council requesting that students receive a letter grade instead of a grade of Pass or Fail, though they do not receive credit for the course. The letter grade would not be automatic: the student would have to petition for the grade. There will be further discussion regarding this matter at a later meeting.

(c) Faculty Advisory Council: They want to know if students should be required to take developmental courses before taking academic courses. Panhandle State University is already doing this, so the request does not apply to us.

(d) President Smith said that she will copy press releases from the Higher Education Regents and distribute them to all Senate members so they can be passed around to all faculty.

There was no further business. Motion was made and seconded to adjourn. The motion passed unanimously.

P. Tinch, Sec.

FACULTY SENATE MINUTES
Thursday, March 21, 1991

The Panhandle State University Faculty Senate met Thursday, March 21, 1991 in 101 Hefley Hall. This meeting was open to all faculty.

The following senate members were present: Janet Babb, Jerry Butler, Larry Hough, Tom Lewis, Lester Miller, Dianne Murphey, Sam Nelson, Sandol Sahli, Mortiza Seddighin, Kim Smith, Pat Tinch, and Kenneth Woodward. Others attending were: Penny Cooper, Joe DeBella, David Driskill, Jim Hill, Ralphie Hill, Donna Ingham, Bill Jones, Teresa Peterson, Sara Richter, Sarafin Ramon, Rachel Satterfield, Robert Vetter, and Janese Vines.

The meeting was called to order by President Kim Smith. Reading of the minutes of the previous meeting were waived, and the minutes were accepted as written.

Dr. Smith introduced Dr. Ray Brown who was present to answer questions previously submitted by faculty members.

1. Will the general education requirements be changed? Dr. Brown anticipates change. The trend is to go toward assessing student outcomes for general education. "We will probably concentrate on characteristics students should have, and each department will design syllabus to achieve this."

2. What time frame should a non-Ph.D./Ed.D. faculty member have to receive a terminal degree? "We are looking at a six-year time frame for new faculty."

3. What is a full-course load for faculty? He feels that we are probably looking at a 15-hour load. Twelve hours would be desirable but is not practical at this time with the economic situation. Those people assigned to teacher education, who can only teach twelve hours, will probably be given another assignment in addition to the 12-hour load.

4. How many composition classes should an English professor be assigned? Dr. Brown feels they should not be assigned more than three composition classes. Someone appointed to teach developmental classes would probably not be put on a tenure track. Therefore, those hired to teach these classes would probably teach four composition classes. Because students will come better prepared in the near future, we will no longer have a need for developmental classes.

5. What is a full class? This depends on the kind of class that it is. It will depend on the subject matter and delivery technique. We need to get away from thinking of five students as a class minimum and start looking instead at ten as a minimum. We could reduce the frequency some of the classes are offered so that the classes will fill. We need to study enrollment figures for the past years.

6. Should the faculty senate be involved in changes in the faculty handbook? "Yes, absolutely."

7. What should we do when students complain about vice-presidents? If a student has a complaint, we should encourage them to put it in writing and then submit it to the proper person with whom they have the problem. If they are not satisfied it can be submitted to the President.

8. Which degree holds more value to you-Ed.D. or Ph.D? Nationwide, the emphasis has been to give the Ph.D. more prestige. But, it depends on each individual situation. "If someone asked for my advice, I would ordinarily recommend that they get a Ph.D."

9. When, as a general rule should faculty be in their offices? He feels that faculty members should be on campus a minimum of thirty hours a week..

10. How do you expect to be evaluated? Will students and faculty have any role in evaluation? Dr. Brown feels that those people who report to him should evaluate him. These evaluations would be made available to the President, who will also evaluate him. On occasion he may ask faculty and students to evaluate him on specific issues.

11. Are any new policies for rank and advancement being considered? There may be a change in how it is done and document^{ed} rather than a change in policy. The burden of proof for documenting this when trying to achieve tenure or advancement in rank will be left up to the faculty members. Faculty members will need to document teaching excellence, scholarly activities, community service and university service. Documentation of teaching excellence might be provided by peer evaluations, department chair evaluations and student evaluations. We may also look at student outcomes as measured by teacher competency tests.

12. How will faculty be encouraged to earn a terminal degree? He feels that the salary will encourage that. Based upon faculty member's needs, schedules could be adjusted to give faculty the opportunity to attend classes. They might also be allowed to have a reduction in their teaching load along with a cut in pay to cover the cost of hiring an adjunct to teach the classes the faculty member will not be teaching.

13. Will there be help for attaining the degree? "Hopefully we will be able economically to return to giving sabbaticals to faculty for pursuing a degree when they need to establish residency."

14. Will development for faculty beyond the terminal degree be encouraged as well? In what way? "Yes." Dr. Brown would like to see the funds for travel for faculty to continue and be increased. He would like to bring more people on campus to speak and hold workshops. He would also like to see sabbaticals for people with terminal degrees, but economically this will be difficult now.

15. Do you see a tendency from past years to make changes that look good on paper but do little to improve the program? If so, do you have a plan to correct the problem? He feels that he will need more time to look at this.

16. Will faculty hiring and promotion be based on classroom performance or credentials (i.e. what looks good on paper)? Dr. Brown feels that classroom performance will be an important criteria for promotion and hiring.

17. What is your number one priority for the next six months?

(1) Cleaning up the curriculum to agree with what we have been authorized by the state to offer.

(2) We will have to develop a plan for measuring student achievement. We will have to implement it ^{by} fall of 1992, to meet North Central requirements. This will have to be campus wide. He plans to have some workshops on assessment. Dr. Brown hopes to send as many people as possible to a workshop in Oklahoma City on May 2. He hopes to do workshops on this campus. People will begin to look at their majors. Each department will determine what works best for assessing student outcomes in each major whether it be standardized tests, portfolios, or some other means of assessment.

18. How will I know if my performance displeases you? Dr. Brown will make an effort to tell people what they are doing right. Then, when a problem arises, that will also be discussed. He will try to tell people what displeases him so that it can be avoided in the future.

19. What should I do if I think you're making a mistake? "Come in to see me and we will sit down and talk about it."

Dr. Brown announced that he will be available in the CARS lounge for noon meetings the second Monday of each month and the fourth Thursday of each month. Faculty can come in and discuss matters with him.

No other business was considered. The motion to adjourn was made and seconded. Motion passed.

The next meeting is Thursday, April 4, 1991 at 4:00p.m. in room 122 Hm.H.

Patricia Tinch, Sec.

4-4-91

FACULTY SENATE MINUTES
THURSDAY, APRIL 4, 1991

The Panhandle State University Faculty met Thursday, April 4, 1991 in 122 Hamilton Hall.

The following members of the senate were present: Janet Babb, Jerry Butler, Tom Lewis, Dianne Murphey, Sam Nelson, Sandol Sahli, Mortiza Seddighin, Kim Smith, Pat Tinch, and Kenneth Woodward. Guests present were: Donna Ingham, Joe Li, Bill Underwood, Joe De Bella, and Russell Guthrie.

The meeting was called to order by President Kim Smith. Reading of the minutes of the previous meeting were waived, and the minutes were accepted as written.

The following agenda was considered:

1. Discussion of Dr. Brown's responses:

There was much discussion concerning the measuring of outcomes. Dr. Smith stated that she talked to Dr. Brown, and he is looking at several means of measuring outcomes. He plans to send some PSU faculty to a workshop to be held in Oklahoma City on May 1 and 2. There will be a report made concerning this meeting at the May meeting. There was also discussion concerning the 15 hour teaching load. Kim Smith will contact other universities to see what they are doing regarding this. Tom Lewis and Dianne Murphey volunteered to help with this.

2. H.E.F.A. conference: A spring conference will be held at Langston University, Friday, April 12. The school will pay the expenses of taking the van. The meeting will be about faculty rights. Those who can attend should contact Kim Smith soon.

3. Evaluations: It was announced that Dr. Brown does not like the present evaluations being used. He would like a standard evaluation for all schools, and he would like for the faculty senate to work on this. Sam Nelson will gather questionnaires for us to examine.

4. Other: President Smith announced that she had talked with Dr. Wischropp about the possibility of the Faculty Senate having a budget. The president said that he would look into this.

The A. & M. Board of Regents will meet on the PSU campus for their May meeting. There will be a dinner on the plaza May 16, and all faculty and spouses will be invited.

The question was raised concerning evaluations for administrators. This matter will be taken up at the next meeting. A letter will be written to the president requesting that the Faculty Senate develop the evaluations.

The meeting adjourned.

5-9-91

FACULTY SENATE MINUTES
May 9, 1991

The Panahndle State University Faculty Senate met Thursday, May 9, 1991 in room 122 of Hamilton Hall.

The following members were present: Janet Babb, Jerry Butler, Tom Lewis, Lester Miller, Sam Nelson, Sandol Sahli, Mortiza Seddighin, Kim Smith, and Pat Tinch. The following guests were present: Kenny Brown, Russell Guthrie, Jay Lark, and Jerry Olson.

The meeting was called to order by President Kim Smith. Reading of the minutes of the previous meeting were read, and the minutes were accepted as read.

Dr. Joe DeBella was present and addressed the group.

The following agenda was considered:

1. New members: Dr. Smith announced that the following new members have been selected to serve on the Faculty Senate next year: Jay Lark, Agriculture, Pam Nelson, Business, Russell Guthrie and Kenny Brown, Liberal Arts, Jerry Olson, Education, and one yet to be named for Science and Math.

2. Financial report: President Smith discussed with Dr. Wischropp the possibility of the Faculty Senate having a budget. The President said that he would take this under consideration.

3. Outcomes of the Assessment Conference: Ten people went to this conference last week. Kenny Brown and Kim Smith reported on the conference. They both said that ~~the~~ measuring outcomes is something that we will have to do. It was reported that by this fall there will probably be a strategic planning committee appointed to begin work on this.

4. HEFA conference and representative: Kim Smith, Donna Ingham, Dianne Murphy and Pat Tinch went to the conference at Langston.

The new HEFA ^{dr} president called Dr. Smith and requested that the Faculty Senate contact ~~an~~ representative and senator regarding higher education appropriations. Jay Lark left the meeting to attempt to contact Rep. Begley to see if he would be able to meet with the senate regarding this matter. Dr. Lark was unable to contact him at that time, but he will try to reach him later. He will notify members if a meeting with Rep. Begley can be arranged.

PSU is to select a representative to represent the university on HEFA. This matter was tabled until fall when the new Senate may make the selection.

5. Evaluations: Sam Nelson reported that he had received one evaluation from another university. He plans to work on this more this fall.

6. Misc.: President Kim Smith distributed copies of the Student Senate petition regarding dead week. This is to be presented to the Academic Council next week. The following motion was made and seconded:

"The Faculty Senate is opposed to the Student Senate petition to the Academic Council, and we recommend that dead week be abolished." The motion passed by a unanimous vote.

Since there was no other business, the meeting was adjourned.