

FACULTY SENATE MEETING - 9/5/91
APPROVED MINUTES

Meeting convened at 4 p.m. in HMH 122. Members present were:
Lester Miller (president), Pam Nelson, Sam Nelson, Jerry Olson, Morteza Seddighin, Jay Lark, Russell Guthrie, and Jerry Butler.

1. Russell Guthrie was elected as Senate Secretary.
Jay Lark was elected as Senate Vice-President.
2. It was proposed and passed that the Senate would meet the first Monday of each month at 3 p.m. for the fall semester. HMH 122 will be the preferred meeting location.
3. Replacements are needed on Senate for Kenny Brown and Janet Babb. Respective schools are to select replacement as per normal election procedures.
4. Senate conducted informal discussion of PSU faculty concerns.
5. Dr. Miller related communication with Dr. Brown, who expressed concerns in the areas of:
 - a. overuse/misuse of advanced standing credit via testing by depts.;
 - b. continuing efforts to spread teaching schedules over the entire day;
 - c. need to alternate courses in semesters/years.Miller also related communication with Dr. Wischropp, who expressed concerns with:
 - a. APRA (Academic Planning & Resource Allocation);
 - b. mission statement;
 - c. changing the way committee assignments are listed in catalogs;
 - d. building in time for faculty workshops at the beginning of semesters.
6. Motion made by Guthrie and seconded by Lark that a written list of questions be prepared by the Senate and submitted to Dr. Wischropp for written or oral reply (at a Senate meeting). Discussion included suggestion that all faculty members be consulted for ideas of questions. Motion passed.
Faculty members so desiring may submit suggestions for questions to Lester Miller or Russell Guthrie, AS SOON AS POSSIBLE.
7. A committee was appointed by Dr. Miller to draft a position statement for the Faculty Senate on tenure and advancement. Committee members are: Jerry utler, Tom Lewis, and Sam Nelson.
8. Jerry Butler volunteered to attend HEFA meeting scheduled for 9/13/91 at Seminole Jr. College, providing funding is available for vehicle.

Meeting adjourned at 5:25 p.m.

Respectfully submitted by Russell Guthrie, Secretary.



FACULTY SENATE MEETING - 10/7/91
APPROVED MINUTES

1. Meeting called to order at 4 p.m. by President Lester Miller. Members present were: Morteza Seddighin, Russell Guthrie, James Hill, Mima Hale, Jerry Olson, Jerry Butler, Sandol Sahli, Sam Nelson, & Pam Nelson, with Rachel Satterfield sitting in for Larry Hough.
2. Minutes were read with the correction that Jay Lark is the new Faculty Senate Vice-President. Sam Nelson moved and Sandol Sahli seconded that minutes be accepted as corrected. Motion passed.
3. The president reported there is a HEFA Fall Conference of faculty associations Oct. 25-26 at Western Hills Lodge. Anyone wishing to attend needs to see Miller for details.

Miller also distributed a HEFA questionnaire dealing with tenure. Sandol Sahli moved and Pam Nelson seconded that the questionnaire be distributed to PSU faculty for response. Motion passed. Questionnaires will need to be back to Miller by October 11th.


4. Secretary read memo from Dean Hankla informing Senate that Mima Hale was elected to replace Kenny Brown. At that time Jim Hill informed the Senate that he was chosen by his school to replace Janet Babb.
5. Position Statement of Faculty Senate on Tenure and Advancement was presented. Brief discussion followed. Hill moved and Butler seconded that position statement be adopted as written. Motion passed. Statement will be forwarded to Dr. Wischropp.
6. Old Business: Questions for submission to Dr. Wischropp were compiled and read by secretary. Miller appointed Guthrie and Sahli to review the questions, eliminate duplications, and resubmit to the Senate.
7. New Business
 - A. Football program: The Senate is seeking information on the viability of the football program. A number of questions were raised, such as: If the program were discontinued, would HPER graduates have more trouble finding coaching positions (when they haven't played college ball)? Coach Cooper responded that he didn't think so. How much money (total) is being spent? Neither the Athletic Director nor Coach Cooper could respond because they said the figures haven't been compiled. Some information elicited was: (1) insurance cost is \$9000; (2) travel is budgeted at \$15,000; (3) there are 14 "full-ride" scholarships totaling about \$46,000; (4) there are 62 students in the program; (5) full-time faculty/coaches are teaching about 23 hrs/year. Statistics on HPER/football graduates are not known, however the Registrar should have the information. It was agreed the Senate would solicit more information.
 - B. Assessment/Evaluation: Question was asked, if there is no assessment proposal as yet, why was the first action taken the hiring of a half-time person? Dr. Patricia Seward, who was in audience, explained she has the responsibility of developing the assessment proposal and will be implementing it. She invites all faculty to submit suggestions and/or ideas to her.

C. Miscellaneous: Question was asked, what do we know about the 12/13 month option included in faculty contracts? O.E.A. General Counsel reported there is such a law on the books. Apparently this "problem" has been known since Dr. Palmer was president, but nothing had ever been done. Also, when state auditors have been here they have never flagged the payroll procedure as a problem. The question remains, why did the change have to come this year, a year with no real pay raise? It certainly places no hardship on 12 month employees, such as administrators, but imposes a hardship on faculty.

8. Motion to adjourn made by Butler and seconded by Satterfield. Motion passed.

Next meeting is scheduled for Monday, November 4th, at 3 p.m.

Respectfully submitted,


Russell Guthrie
Secretary

FACULTY SENATE MEETING - 11/4/91
MINUTES

1. Meeting was called to order at 3:12 pm by President Miller. Members present were: Jerry Butler, Russell Guthrie, Jim Hill, Pam Nelson, Sam Nelson, Sandol Sahli, and Morteza Seddighin.
2. Pam Nelson moved and Sandol Sahli seconded to approve minutes of October meeting as written. Motion carried.
3. Lester Miller reported conversation with Dr. Wischropp following submission of faculty senate position paper on rank and tenure. The President seemed to receive the position statement positively. Said that if he can construct a satisfactory disclaimer on salary accompanying promotion then we may see the freeze removed.

Miller also distributed copies of two forms: (a) Student Appraisal of Faculty; and (b) Annual Evaluation of Supervisor. In examining the Student Appraisal it was noted that because all items were positively phrased it would be good to have 50% of the items reflected so students couldn't easily answer by circling all of one column's answers.

4. Sam Nelson moved: "Whereas the faculty are going to be evaluated in order to improve our performance, we suggest that the faculty evaluate department heads, deans, vice-presidents and president in order to provide similar assistance." Motion seconded by Guthrie. Motion carried.
5. Ad Hoc Committee on Questions for President Wischropp presented final compilation. Sam Nelson moved to include all questions as presented. Jim Hill seconded motion. Motion carried. Secretary is to write cover letter for submission with approval of Lester Miller.
6. It was noted that the Scholarship Committee recommendations for 1992-93 have a total budget of \$309,700 with \$41,225 being allotted to football.
7. Lester Miller informed Senate that the Chancellor for Higher Education had invited a representative from P.S.U. faculty to serve on an advisory committee to his office. The representative is to be either the current or immediate past president of the Faculty Senate. However, neither Kim Smith nor Lester Miller attended because Dr. Wischropp would approve no funds for other than transportation for that purpose.

Discussion followed which centered on three points: (a) if there is a chance for P.S.U. to offer input to the Chancellor then perhaps we should avail ourselves of it; (b) the lack of funding may imply negative attitudes toward the Chancellor's office or toward the role of Faculty Senate; and (c) the Faculty Senate needs a budget for operation.

Lester Miller appointed a 1992-93 budget committee, consisting of himself and Sam Nelson.

8. Next Faculty Senate meeting will be Monday, Dec. 2, 1991 at 3 p.m.
9. Meeting adjourned at 4:42 p.m.

Respectfully submitted,



Russell Guthrie, Secretary

FACULTY SENATE MEETING - 12/2/91
MINUTES

1. Meeting was called to order at 3:02 pm by President Lester Miller. Members present were: Jerry Butler, Mima Hale, Jim Hill, Pam Nelson, Sam Nelson, Jerry Olson, & Rachel Satterfield (for Larry Hough). Arriving late were Russell Guthrie, Morteza Seddighin, Jay Lark, & Sandol Sahli.
2. Minutes of November meeting were read. Correction to item #7 in that Dr. Wischropp would provide only transportation for Dr. Miller or Dr. Smith to the Chancellor's meeting.
Minutes were approved as corrected.
3. Old Business
 - a) Dr. Miller reported no information has been received from Dr. Wischropp on the status of the questions submitted after the November senate meeting.
 - b) Discussion continued on the evaluation of administrators by faculty. It was clarified that only vice-presidents and higher would be evaluated as their actions do directly affect all faculty.
Motion made by Guthrie that "the proposed evaluation of administrators: (1) be conducted in the spring semester, (2) results be confidentially compiled by a committee of the Faculty Senate, and (3) results be provided to the individuals evaluated and to his/her supervisor ONLY."
Motion seconded by Olson. Motion passed.
4. New Business
 - a) Discussion of letter from Dr. Wischropp outlining four options for future of football program at P.S.U. Senators expressed concern at lack of time for canvassing department members. Concern was also expressed as to reallocation of money if football is eliminated.
Motion made by Guthrie to vote on each option rather than to seek a majority vote of the senate. Seconded by Pam Nelson. Motion carried.

Option I (Keep program as is) - 2 votes
Option II (eliminate program) - 1 vote
Option III (go non-scholarship) - 4 votes
Option IV (suspend program, bring back later non-scholarship) - 4 votes
 - b) Dr. Miller informed the senate that the applications for Who's Who had been delivered to him with a request for action by the senate. Senators expressed surprise at their inclusion in the selection process. There are 39 possible slots allocated to P.S.U. and only 27 information sheets were returned. Senators were again surprised at the low return rate by nominees.
Lark moved to forward all 27 applications to the Who's Who committee with senate approval. Pam Nelson seconded. Motion passed.
5. Motion to adjourn made by Guthrie. Seconded by Butler. Motion passed. Next meeting will be January 13, 1992, at 3 p.m.

Respectfully submitted,



Russell A. Guthrie, Secretary

FACULTY SENATE MEETING - 1/13/92
MINUTES

1. Meeting called to order at 3:02 p.m. by President Lester Miller. Members present were: Jerry Butler, Russell Guthrie, Mima Hale, Jim Hill, Jay Lark, Pam Nelson, Sam Nelson, Jerry Olson, & Morteza Seddighin.
2. Pam Nelson moved to approve minutes of 12/2/91 as written. Seconded by Lark. Passed.
3. Dr. Miller reported Dr. Wischropp wishes to meet with Faculty Senate on Friday, January 31st, in order to respond to questions submitted. The President will bring the Vice-Presidents with him to address particular questions. Senate selected 2 p.m. as the meeting time.
4. Administrator evaluation form used by Dr. Ray Brown was selected for use by the Faculty Senate, with the addition of one question and a response category of "Not Applicable". Forms will NOT be duplicated via university services. Lester Miller and Pam Nelson will develop a computer program to compile and evaluate responses.
5. It was noted that a number of students moved out of the dorm this semester (approx. 60). This suggests a problem exists. A "quick and dirty" survey of a few former residents found complaints of selective discipline, poor maintenance, meal-plan cost vs quality, and excessive noise. Also, there were 385 new students at P.S.U. in the fall, yet enrollment numbers are static or dropping. Why?

A list of students who withdrew this semester will be sought, as well as a more legitimate survey of the students who left the residence hall.
6. It was reported to the Senate that in 1971 there were six (6) full time faculty in the English department, whereas there were 2.5 last semester, plus several adjunct. FTE for the comparison was within 20 students. Reductions have also occurred in agriculture (agronomy), industrial technology, and science (with elimination of physics degree).
7. Student recruitment was briefly discussed including lack of funds and failure to supply catalogs to school counselors. It was noted that the phone-a-thons seemed to go well, particularly when staff talked with parents.
8. There is a HEFA meeting at O.C.C.C. on 1/17 at 5 p.m. Pam Nelson will consider attending.
9. Lark moved to adjourn, Butler seconded. Passed at 4:23 p.m.

NEXT MEETING: FRIDAY, JANUARY 31ST AT 3 P.M. IN HMH 122

NEXT REGULAR MEETING: MONDAY, FEBRUARY 3RD AT 3 P.M. IN HMH 122

Respectfully Submitted,
Russell C. Guthrie
Secretary

FACULTY SENATE MEETING - 3/9/92
MINUTES

1. Meeting called to order at 3:08 p.m. by President Lester Miller. Members present were: Jerry Butler, Russell Guthrie, Mima Hale, Jim Hill, Pam Nelson, Sam Nelson, Jerry Olson, and Sandol Sahli.
2. Minutes of January 13, 1992 meeting were approved as written. (Note: no February regular meeting was held due to lack of quorum.)
3. President Miller reported insufficient responses at present for tabulation of administrative evaluations. Faculty members still holding their evaluation forms of administrators are urged to deliver them to Lester Miller.
4. No report yet from the budget committee.
5. Following motion was made and seconded:

"Resolved: The Faculty Senate is alarmed and dismayed by recent administrative actions which serve to circumvent and/or ignore committee structures in place on the P.S.U. campus, as indicated by:

- (a) the proposed alteration of freshman orientation without consultation/approval of the Curriculum/General Education Committee;
- (b) the creation of a General Education Task Force whose task assignment, in part, arrogates the role of the Curriculum/General Education Committee;
- (c) the use of the "Academic Staff" to propose guidelines for rank and tenure, which properly lays within the purview of the Rank & Tenure Committee.

We strongly request and urge that committees be allowed to perform their functions, without interference and supercedence."

Motion passed unanimously.

6. Following motion was made and seconded:

"Resolved: In light of Title IX federal mandates, it is a concern of the Faculty Senate that there exists a major inequity of opportunities and scholarships for female athletes on the P.S.U. campus which needs to be rectified."

Motion passed unanimously.

7. Discussion was held concerning Senate bill which would create a separate board of regents for P.S.U.. It was suggested that faculty should contact state senators to express their feelings on the issue.
8. Next meeting will be on Monday, April 6th.
9. Meeting adjourned at 4:45 p.m.

*Respectfully submitted -
Russell Guthrie
Secretary*