

FACULTY SENATE
UNOFFICIAL MINUTES
NO QUORUM
Friday, November 14, 2003
Hamilton Hall 318

PRESENT:

Ray Schleidt
Cynthia Warren
James Benjamin
Rene Johnson
Mindy Davis
Tom Ellzey
Sam Nelson

ABSENT:

Jay Lark
University College
Aaron Preator
Jerry Butler
Beverley Meyer

1. Call to order
No official call because of no quorum.

2. Old Business Discussion

Changes on Who' Who requirements:

Changed 2 of student qualifications from
"Can not be a graduate of OPSU" to "Must be enrolled at OPSU when
making application"

"Must have a local address" to "Must have a current mailing address"

Add statement to letter that is given to nominees:
"You have been nominated because of your academic standing,
participation in extra-curricular activities at OPSU, and/or community
service in your local area."

**Dr. Goldsmith needed nominations of faculty to the General
Education Committee**

An unofficial discussion included the following names:
Mindy Davis, Sam Nelson, Russell Thatcher, and
Eve Warren

3. New Business
None
4. Adjournment
Discussion ended around 1:00

FACULTY SENATE
MINUTES OF MEETING
APPROVED

Friday, October 24, 2003
Hesper Hall 309

PRESENT:

Jay Lark
Ray Schleidt
Cynthia Warren
James Benjamin
Rene Johnson
Mindy Davis
Tom Ellzey
Sam Nelson
Beverley Meyer

ABSENT: Jerry Butler
Aaron Preator

GUESTS: Carolyn McCargish
Dee Seaman
Diane Murphy

1. Call to order
Mindy Davis called the meeting to order at 12:07 when a quorum was established.
2. Approval of minutes
Motion was made, seconded, and carried to approve the minutes of the October 3rd meeting. (Nelson, Lark)
3. Committee Report
Diane Murphy, Chair of Faculty Handbook Committee, presented updates on the progress of the committee. She requested input from university faculty about granting librarians faculty status, the paid leave bank, (please read current leave policy!), sick leave policy, procedures for rank and tenure, procedures for changes in handbook policies, sexual harassment policy, grantmanship, and faculty load. Some parts of policy handbook are inconsistent with current practice. Faculty are welcome to attend Handbook Committee meetings every other Wednesday at 3:00pm in HmH room 127. Contact Diane for input or questions.
4. Old Business
VP for Outreach reply from President
The faculty senate reviewed the reply from President Bryant on questions asked about the new VP position.

University College

The status of the newly formed University College remains uncertain within the University structure. Administration responses as to the status of the University College were discussed. Then guest, Ms. McCargish gave her reasoning why she thought the University College should be included in faculty senate membership.

Issues discussed:

Constitutional issues of ineligibility to rotate and ineligibility member requirements

Faculty Senate
Minutes of Meeting
Unapproved
Friday, December 5, 2003
Hamilton Hall Room 118

PRESENT: Jay Lark
Mindy Davis
Ray Schleidt
James Benjamin
Tom Ellzey
Sam Nelson

ABSENT: Aaron Preator
Cynthia Warren
Rene Johnson
Jerry Butler
Beverly Meyer

1. **Call to Order**
Meeting was called to order at 12:11 pm by Mindy Davis.
2. **Approval of Minutes**
Minutes for October 24 meeting were approved as corrected. (Lark, Benjamin)
1. **Old Business**
General Education Committee
Eve Warren has been placed on this committee.
5. **New Business**
Meaning of Scholarship
Discussion of the handbook definition was discussed.
6. **Other**
7. **Adjournment**
The motion was made, seconded, and carried to adjourn. (Lark, Ellzey) Meeting was adjourned at 1:06 pm.

Faculty Senate Minutes
(Unapproved October 3, 2003)

Faculty Senate met **Friday, October 3, 2003** at 12:00 noon in 318 Hamilton Hall. After establishing a quorum, president Mindy Davis called the meeting to order at 12:05 P.M. Representatives James Benjamin, Jerry Butler, Mindy Davis, Tom Ellzey, Rene Johnson, Jay Lark, Beverley Meyer, Sam Nelson, Aaron Preator, and Ray Schleidt were present. Cynthia Warren was absent.

Motion was made, seconded, and carried to approve the minutes of the September 15, 2003 meeting as distributed. (Schleidt, Benjamin)

Old Business

There was no old business.

New Business

Vice President for Outreach proposal – The following memo will be sent to the President.
Faculty Senate response to the creation of VP for Outreach

Motion: Faculty Senate supports the efforts of the President to create this new position. (Lark, Ellzey). Motion unanimously carried.

Suggestions from faculty senate:

1. Why is this position limited to a Dean? Will it be a permanent part of the job description? We believe that it is a valid current requirement in light of the present budget situation.
2. Will there be extra pay? If so, how do we justify funding in light of current budget constraints (Carolyn McCargish)?
3. Some of these duties were under the VP of Student Services in the past. When Mr. Hibler left, was his salary split among the people who assumed his job duties? If so, will it come back to fund this position?
4. Why is summer school included in these duties? What other duties, if any, will the VPAA be assuming since this new position will be responsible for at least three of his current tasks?
5. Will the Dean have time to continue to do his/her own job?
6. This is not a common title. Will he/she have peers in other institutions?
7. Will Nursing's online classes come under this new VP or will they still be reporting to the Dean of Math, Science and Nursing?
8. Telecommunications Committee has tried to establish general education ITV classes but no faculty at OPSU seem interested. Will this fall to the new VP for Outreach?
9. Will Laura Dahl (PR) be under this new position?
10. We would like to see the bookstore under this VP for Outreach. The bookstore is currently not serving the students or the faculty. We believe that a Dean would make sure that the bookstore served students and faculty.

11. Will we ever do a search for VP of Student Services splitting that job and the job of the Registrar?

Thank you for the chance to respond.

University College – Faculty in the University College want representation on Faculty Senate. Are they a separate school? Until several questions have been answered, the University College will be invited to send a faculty member as a guest to Faculty Senate meetings. Dr. Goldsmith and Dr. Bryant will be asked for immediate clarification on this issue.

Strategic Plan – The strategic plan for OPSU was distributed among the senate members and placed on the agenda for the next meeting.

Meeting times and frequencies – Motion was made, seconded, and carried to meet twice a month during the Fall 2003 semester. (Ellzey, Benjamin) Faculty Senate set meeting dates: October 24, November 7, November 21, and December 5, 2003. Faculty Senate will meet on these dates at 12:00 noon in HSH 309.

Adjournment

The next meeting will be Friday, October 24, 2003 at 12:00 noon in HSH 309. The motion was made, seconded, and carried to adjourn. (Lark, Ellzey) The meeting adjourned at 1:05 P.M.

Mindy Davis
President

Faculty Senate
Minutes of Meeting
Unapproved
Monday, September 15, 2003
Hamilton Hall Room 318

PRESENT: Jay Lark
Mindy Davis
Ray Schleidt
Jerry Butler
Cynthia Warren
James Benjamin
Tom Ellzey
Beverly Meyer

ABSENT: Aaron Preator
Tom Lewis
Rene Johnson

1. Call to Order

Meeting was called to order at 3:00pm by all members present.

2. Approval of Minutes

No minutes were found for the last meeting

3. Officer Nominations for 2003-2004 Year

Cynthia Warren and Mindy Davis were nominated for office of president. Tom Ellzey moved that nominations cease; Jerry Butler seconded; motion carried. Mindy Davis is President of the faculty senate for 2003-2004. Vice President nominees were Tom Ellzey and James Benjamin. Jerry Butler moved that nominations cease; Cynthia Warren seconded; motion carried. James Benjamin is Vice President of the faculty senate for 2003-2004. Secretary: Lark moved that nominations cease and Cynthia Warren be put in by acclamation; Tom Ellzey seconded; motion carried.

4. New Business

Mindy Davis took the reins and asked for new business.

Faculty Senate Picnic: Jay Lark made the motion that faculty senate sponsor a picnic social to meet new faculty members. The motion was seconded by Jerry Butler. Discussion ensued and it was decided that the picnic would be on September 24, 2003 at 4:30pm at the park across the street from the library. Every department volunteered to bring items for the picnic. Mindy asked all faculty senate members to let their departments know and the secretary to send out e-mails. New faculty members' families are also invited. The members also discussed the possibility of the faculty senate sponsoring a faculty picnic every fall.

Meeting times: Mindy announced that she would make sure all scheduled faculty senate meetings would be at times when all members could attend. At this writing, it looks like Friday's at noon may be the best time.

Meeting minutes and agenda: Mindy asked the members to let their departments know that the unapproved minutes will be put on OPSU website for all to view 5 – 10 days after each meeting. The agenda will be e-mailed to faculty senate members one week before each meeting.

Faculty Handbook report: Cynthia Warren reported that the faculty handbook committee is researching other institutions to see what they are doing in the areas of sick leave policies, criteria for promotion - rank – tenure, librarians as faculty, and policies for changing faculty handbooks. She will keep the members informed on the handbook progress.

5. Adjournment

Jerry Butler made the motion to adjourn and Ray Schleidt seconded. Meeting was adjourned by Mindy Davis at 3:45pm.