

In attendance:

Brent Shoulders
David Elder
Loyet Shafer
Wanda Minard
Elaina Stewart
David Miller
Russell Guthrie
Jon Townsend
Joe Breeden
Tenoch Ramon
Bryon Test
Amy Sheldon


Agenda - Election of Officers for 2006-2007 Academic Year.

Elected:

David Miller - President
Russell Guthrie - Vice President
Loyet Shafer - Secretary

After election of officers a brief, informal discussion included topics: Best meeting times; places to meet; review of old and new business topics that may be appropriate for '06-'07 calendar.

Submitted by,


L. Loyet Shafer, Secretary

In Attendance:

Bryon Test (Elder)
Satish Kuviyavar (Sheldon)
Elaina Stewart
Russell Guthrie
Joe Breeden
Loyet Shafer

Wanda Minard
Tenosh Ramoñ
Brent Shoulders
Daren Stephens
David Miller

Invited Guests:

Wayne Manning, VPAA
Bobby Jenkins, Registrar
C. Evelyn Schmidt, Library

Wayne Manning addressed the group re:

- 1) Faculty campus time & keeping office hours;
- 2) Financial Aid Disbursement Procedure
- 3) OPSU acceptance by the North Central Higher Learning Academy for Assessment of Student Learning for 2006-2007. He explained that this academy would provide a means for addressing some accreditation needs in advance of our 2010 accreditation visit.
- 4) Target times for on-line services for students and faculty.

Manning thanked the OPSU faculty for the volume of on-line courses that have been developed.

Bobby Jenkins addressed the group re:

- 1) Enrollment management team; made request to Fac Sen to recommend someone for the committee;
- 2) Expanded explanation of online services for both faculty and students, noted system will produce information faculty currently gets from SCT system but should be more user friendly; faculty will be able to enter grades directly into the system; students will be able to do such things as enroll online, add/drop courses, and check grades. Jenkins' office plans to implement student services initially with first focus on applications. Jenkins pointed out that students will have to have advisor "unlock" the system to allow most student activity.

Mr. Jenkins also requested that Faculty Senate recommend person to serve on the Enrollment Management Committee.

Regular Agenda:

Minutes of the 9/1/06 minutes approved. R. Guthrie/M; T. Ramoñ/S - Motion passed.

Old Business:

- ◆ Mr. D. Miller will appoint a committee to develop an alternative proposal re Faculty Work Week.
- ◆ Elaina Stewart reminded Senate that Librarians have been granted faculty status and requested faculty make decision re amending constitution to grant them voting rights. After discussion it was decided that a copy of the current constitution will be emailed to members for study and possible amendment(s) will be considered at next meeting.
- ◆ Russell Guthrie announced that the Baughman Professional Development Funds will now be available for year round application.

New Business:

Motion was made (Brent Shoulders, Bryon Test/S) to have the annual Faculty Picnic before one of the home football games. (Passed) After a brief discussion of possible dates, Motion was made (Russell Guthrie, Loyet Shafer/S) to have the annual Faculty Picnic on October 7, 2006 at the Noble Center Veranda or inside the

Noble Center in case of inclement weather. (Passed) Departments volunteered to bring:

- ◆ Agriculture Meat
Brent Shoulder will smoke the meat
- ◆ Business/Technology Condiments
- ◆ Liberal Arts Sides/Desserts
- ◆ Education Beverages/Paper Products/Flatware
- ◆ Science/Math/Nursing Buns/Chips

Faculty Senate representatives will report number from their departments who will be attending. Senate Members will meet at 11:00 a.m. at Noble Center for set-up/preparation.

Motion to Adjourn made by B. Shoulders, T. Ramon/S. Next meeting October 6, 12:30 p.

Submitted by,

L. Loyet Shafer, Sec '06-'07

Faculty Senate Meeting

10-06-06

RM 127 HmH

In attendance:

Kathy Turner (Elder)
Pauline Hodges
Satish Kuviyavar (Sheldon)
Loyet Shafer
Wanda Minard
Russell Guthrie
Jon Townsend
Steve Martin (Breedon)
Tenoch Ramon

Invited Guests

Wayne Manning, VPAA
Larry Peters, VPFA

Wayne Manning reported to Senate regarding:

- Librarians & constitution changes;
- Status of contracts
- Evaluations

Larry Peters reported to Senate regarding:

- Increases in insurance rates;
- Expectation of another insurance rate increase next year;
- Change in insurance payment for non-approved providers (50% & 50%);
- Administration currently looking into other companies.

Agenda:

Motion to approve minutes of 9-08-06 meeting by T. Ramon; second - J. Townsend; Motion Passed

Continuing Business:

Members were reminded of upcoming Faculty Senate Picnic on Oct. 7, 06 at Noble Center; representatives were asked to remind department members of the picnic.

Discussion of following topics:

- Committee for faculty handbook revision
- Librarians and faculty voting status
- No Action Taken was taken on these topics

Motion to invite Evelyn Schmidt to come to a meeting to clarify questions regarding librarians and faculty status by P. Hodges; second - J. Townsend. Motion passed.

New Business:


Discussion of Following Topics;

- Reimbursement for mileage for employees who travel between Goodwell and Guymon, specifically those who travel to teach in the Guymon Classroom;
- Liability issues with regard to travel to Guymon Classroom.

P. Hodges volunteered to bring above noted travel issues to OPSU Guymon Classroom Advisory Board and report back to Faculty Senate.

Motion to adjourn made by J. Townsend; second - W. Minard. Motion passed.

Submitted by,


L. Loyet Shafer, Secretary

In attendance:

Breeden, Joe
Elder, David
Guthrie, Russell
Hodges, Pauline
Miller, David
Minard, Wanda
Ramon, Tenoch
Shafer, Loyet
(Sheldon, Amy) Satish Kuviyavar
Shoulders, Brett
Stephens, Darrin
Townsend, Jon

Invited Guest(s)

Wayne Manning, VPAA
Evlyn Schmidt, Library Director

Visitor(s)

Meyer, Beverly

Address by invited guest(s):**Dr. Manning reported:**

The 5% base salary increase plus any pay adjustments (for promotions, etc.) were made retroactive to July 1. Hopefully this will help impact of the increase in insurance set for January '07. He reported there has been some discussion in administration relative to faculty receiving 2 pay checks p/mo to reflect overloads and summer school pay.

All OPSU employees will receive the residual increase in pay raise from July 1 through December in the Dec. paycheck.

All payroll action forms have been completed and new contracts will be ready for signatures by Nov 10.

Manning reported the following curriculum changes:

- 1) Deleted EASC 1014 - Earth Science
Added EASC 1114 - Physical Geology (same course, new name)
- 2) Added Math 1715 - College Algebra & Trigonometry (combo class)
- 3) Added Math Minor
- 4) Added Education Minor
- 5) Name Change BIOL 1304 - General Biology to
Principles of Biology I
BIOL 1504 - Organismal Biology to
Principles of Biology II

University staff continues to work toward On-line Application; had hoped it would be ready by Nov. 1, '06, but unable to make that, new "hoped for" deadline is by end of year; hope to be able to use it during Spring semester '07.

Manning requested faculty input re consideration of 55" class periods instead of the current 50"; equivalent minutes will be added to create longer class periods. Change would allow for beginning classes later in fall and dismissal earlier in spring.

Manning reported that Spring Break of '07-'08 overlaps with Easter Break and wondered if Faculty has any suggestions re those dates.

Address by invited guest(s):

Evlyn Schmidt:

Schmidt made a lengthy and varied presentation regarding faculty status for OPSU librarians. She requested that OPSU librarians be granted voting status on Faculty Senate. (See handout, "Faculty Status for Librarians", C. Evlyn Schmidt, November 3, 2006.)

Agenda:

Motion to approve minutes of 9-08-06 meeting by J. Townsend; D. Stephens second -; Motion Passed

Old Business:

Manning reported he was sending a request to the Handbook Revision Committee to replace Diane Murphy since she is now a Dean and to replace Pauline Hodges who has resigned effective Dec. '06.

P. Hodges reported a meeting with VPAA, W. Manning, during which Manning stated he was willing to pay a stipend to faculty members who need to travel in order to teach classes in the Guymon Classroom. Such stipend will be intended to cover travel expenses.

New Business:

Discussion of the following topics:

Pay raise - discussion focused on concerns of faculty members' desire to receive pay for overloads and summer school in two separate paychecks. R. Guthrie moved that Faculty senate encourage and support issuance of all overload, summer school, and supplemental pay as separate paychecks. D. Elder, 2nd; motion passed.

07-08 academic year - discussion focused on concerns of faculty members' desire to have final exams scheduled on the same week day and at the time that class regularly meets. No action taken.

Constitution Amendments: - Mr. Miller reminded membership that it is the opinion of some members that in the past the Senate had voted to amend the Constitution to discontinue the office of Vice-President Elect; there is also a belief that the Senate approved representation for the University college. However, no copy of the Constitution can be found that confirms either of these amendments was completed. Miller encouraged membership to consider the matter so it may be resolved in the future.

New Business from the floor: D. Elder moved that Faculty Senate encourage and support the proposed 55" class scheduling with the accompanying decrease in days attended to occur at the beginning of Fall Semesters and at the end of Spring Semesters. J. Breeden, 2nd; Motion passed.

R. Guthrie moved to adjourn meeting; D. Elder, 2nd; motion passed.

Submitted by: L. Loyet Shafer

In attendance:

Breeden, Joe
Elder, David
Guthrie, Russell
Miller, David
Minard, Wanda
Ramon, Tenoch
Shafer, Loyet
Brent Shoulders
Shoulders, Brett
Stephens, Darrin
Townsend, Jon

Invited Guest(s)

Wayne Manning, VPAA
Larry Peters, VPFA

Visitor(s)

Janet Livesay

Address by invited guest(s):

Dr. Manning reported:

Employees may now request supplemental pay (overloads, summers teaching, etc.) to be distributed in separate paychecks.

Online applications are expected to be up and running very shortly. Administration requests faculty input about how the system performs. Any ideas and/or suggestion will be welcomed. Faculty is invited to website: www.testpsu.okstate.edu to Beta test online enrollment.

Also Manning reported on results of investigation with regional universities about how library faculty issues are handled re faculty senates.

Manning introduced some discussion of adjusting the school calender to reflect same schedule as OSU; discussed 55 minute class periods. No decisions have been made; Manning will continue to explore possibilities.

Discussion of adjusting 2008 calendar with regard to Spring Break.

Agenda:

Motion to approve minutes of 11/03/06 meeting by R. Guthrie; D. Elder, 2nd -; Motion Passed

Old Business:

A somewhat lengthy discussion was held about faculty advisors enrolling students in classes when prerequisites have not been met. After some attempts to write some recommendations about this situation to distribute to faculty advisors, R. Guthrie moved to postpone definitely any such recommendation until the February meeting; 2nd, T. Ramon, motion passed.

R. Guthrie made motion to create a constitutional amendment to include library faculty as voting members of the OPSU Faculty Senate; D. Elder 2nd, motion passed.

New Business:

R. Guthrie moved to approve all eligible applicants for the current year Who's Who's in American Colleges and Universities; J. Townsend, 2nd, motion passed.

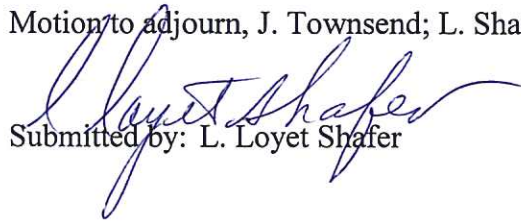
Discussion of the following topics:

07-08 (and future) academic year(s) - discussion focused on concerns of faculty members' desire to have final exams scheduled on the same week day and at the time that class regularly meets. No action taken.

Minutes of previous Faculty Senate Meetings:

Discussion of members' concerns regarding archiving of previous minutes of previous years; some members believe old minutes are kept "somewhere" in the library; others confess to having no knowledge of how archives are kept; there is concern that follow through regarding past activity is difficult and that some decision must be made regarding locating old minutes and archiving current and future minutes effectively.

Motion to adjourn, J. Townsend; L. Shafer, 2nd; motion passed.


Submitted by: L. Loyet Shafer