

Student Worker Policy



Effective Date: June 15, 2009

Approved by: Wayne Manning, VP Academic Affairs and Outreach,
and Larry Peters, VP Fiscal Affairs

Policy Owner: Director of Human Resources

Last Reviewed: July 1, 2019

Last Revised: July 1, 2019

Revision Approved by: Dana Collins, Director of Human Resources

In an effort to insure OPSU hires the most qualified students to work, the following guidelines are established prior to hiring. All students must be a student in good standing. This means:

1. Good academic standing (GPA 2.0)
2. No conduct probation
3. Be making good progress on school balance
4. Be enrolled in school during the period of employment

All students must file a student worker packet with the department of Human Resources. Each semester student worker packets must be approved by Student Affairs, Registrar, Business Office, Vice President of Academic and Student Affairs, Financial Aid, and Human Resources before an offer of employment is made.