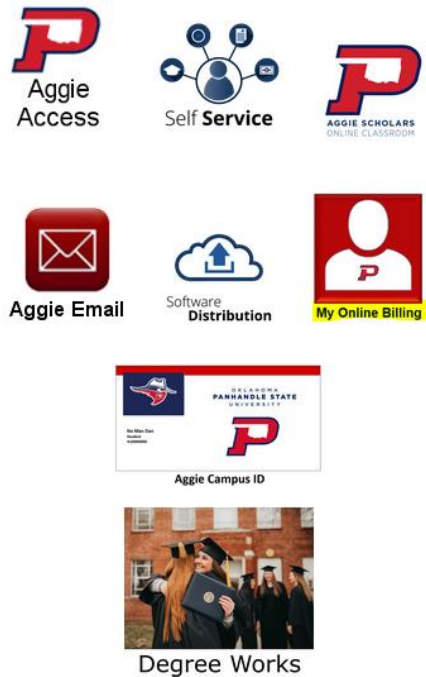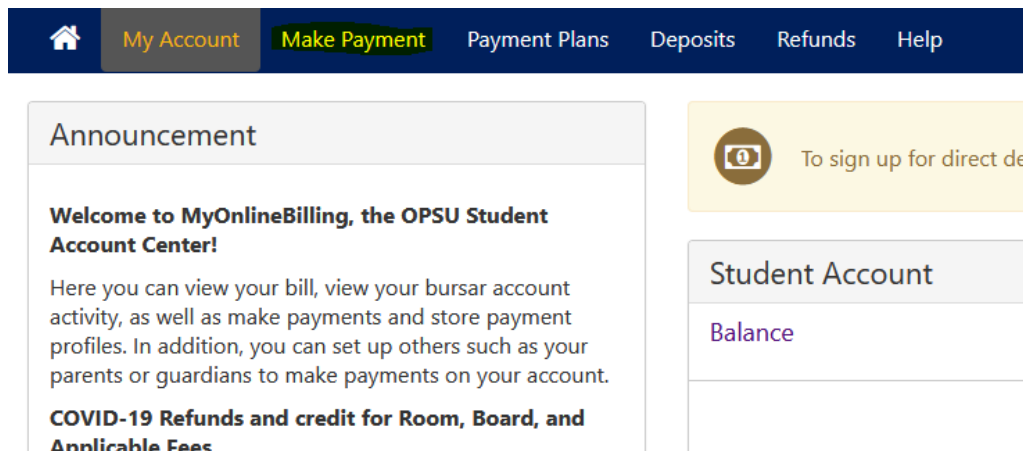# How to Pay the Housing Application Fee

1. Log in to your myOPSU Portal
2. Click on the 'My Online Billing' icon (highlighted below)

3. Click the tab along the top called 'Make Payment' (highlighted below)

4. Change current account balance to $20 (which is the Housing application fee amount)

Account Payment

$	▭	👍	🗐
Amount	Method	Confirmation	Receipt

Payment Date   7/29/20   📅

◉ Current account balance $575.00   20.00

                                                             Payment Total: $20.00

Personal Note

                                                             Continue

5. Select payment method

Account Payment

$	▭	👍	🗐
Amount	Method	Confirmation	Receipt

Amount $20.00
Method   Select Method   ▾

                                        Back   Cancel   Continue

*Credit card payments are handled through PayPath ®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

6. Click 'Continue'
7. You can enter your email if you wish to receive an electronic copy of your receipt

For questions or concerns please contact the Office of the Bursar