



Maximum Undergraduate Academic Course Load	1-009 Academic Affairs
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1.0 POLICY

- 1.01 Oklahoma Panhandle State University strictly adheres to the Oklahoma State Regents for Higher Education’s policy regarding maximum workload for undergraduate students (OSRHE Academic Affairs Policy, Sections 3.13.1 and 3.13.2).
- 1.02 Oklahoma State Regents for Higher Education’s policy (Section 3.13.1) outlines the maximum workload for students in the State System. It is expected that a full-time college student will spend, at a minimum, an amount of time each week in class attendance and study outside of class approaching a 40-hour week. A person employed on a full-time basis should not simultaneously expect to maintain a full-time academic schedule.
- 1.03 Regarding maximum overload, Oklahoma State Regents for Higher Education’s policy (Section 3.13.3) states a student desiring to carry an academic overload must have demonstrated readiness to perform on an overload basis, either through superior performance on a college aptitude test or on the basis of superior academic achievement in high school or college. The maximum student overload in any given term is limited to the number of semester-credit hours that is 50 percent greater than the total number of weeks in the applicable academic term (i.e., a maximum of 24 credit hours in a 16-week semester, or 12 credit hours in an 8-week semester). Exceptions to deserving students may be granted by the president or a designee.

Based on the individual student’s academic program and/or academic performance, institutional officials may limit the student’s academic load.

The standards set forth above do not apply to academic credit awarded on the basis of advanced standing examination.

- 1.04 At OPSU, an overload is defined as:
- a. 16-week semester: 20 to 24 hours
 - b. 8-week semester: 10 to 12 hours
 - c. 7-week semester: 10 to 12 hours
- 1.05 The OPSU registration system prevents students from enrolling in more than the maximum number of credit hours. To request an overload, students must submit a request

to their advisor by completing the Student Overload Request Form found on the OPSU website.

- 1.06 Approval must be made by the advisor and dean by using the Student Overload Request form.

Policy History

Latest Revision:

First Adopted: November 2023

Revision History: