



**Academic Program Review Process**

**1-013**  
**Academic Affairs**

**1.0 POLICY**

- 1.01 Programs scheduled for a 5-year academic review will be identified. Certificates and program options that are embedded with programs are reviewed with their primary program.
- 1.02 Assessment is faculty-driven. Department chairs will work with faculty to complete the program review using the university's assessment software.
- 1.03 Programs with external accreditations are used in lieu of the OPSU program review.
- 1.04 Data on enrollment, graduates, and credit hours generated will be provided by the Director of Institutional Research. Data on instructional cost and cost per student per credit hour will be provided by the Vice-President of Fiscal Affairs.
- 1.05 The Department Chair and Dean will review the completed program review to address any questions or concerns.
- 1.06 The Assessment Coordinator will review the completed program review to address any questions or concerns.
- 1.07 The Vice-President of Academic and Student Affairs will review the completed program review to address any questions or concerns.
- 1.08 A program review document is submitted by the Vice-President of Academic and Student Affairs to the Oklahoma A&M Board of Regents for approval at the October meeting.
- 1.09 The program review document is submitted by the Vice-President of Academic and Student Affairs with a letter signed by the President to the Oklahoma State Regents for Higher Education for approval by December.
- 1.10 Program Reviews must be in compliance with the Oklahoma State Regents for Higher Education before proceeding with any program modifications.

## Policy History

Latest Revision:

First Adopted: November 2023

Revision History: