Faculty Credentials Minutes 11/27/23

Start: 2:30pm End: 4:30pm

Attendance

In-Person: VPASA Theresa Billiot, Dean Tracy Kincannon, Dean Charla Lewis, Associate Dean Rebekah Wagenbach, Dr. Marjory Hall (Faculty Senate Representative), Mr. Tito Aznar, Associate Dean Abbas Aboohamidi

Teams Meeting: Ms. Kasey Sewell and Interim Dean Amanda Beasley

Agenda link

Agenda 11.27.23 Faculty Credentials.docx

Meeting

- Discussion of policies
- OPSU is checking to ensure all faculty have proper credentials.
  - Tested experience means experience outside of OPSU. Teaching experience at OPSU does not count as tested experience.
- Updating all the steps/procedures with a new format in Faculty Success.
- Validating credentials begins during the hiring process. Hiring is contingent upon providing evidence of meeting OPSU credentials policy.
  - Some areas we might not be able to determine if a faculty member is fully qualified.
  - Evidence for HLC
  - New hire is responsible for providing proper documentation, transcripts, etc.
- Faculty Success will be our centralized system for transcripts, etc.
- Faculty Qualifications Plan
  - Built in Faculty Success
    - Send to deans
  - Letter for identified unqualified faculty members to express their intentions to obtain or not obtain the minimum 18 graduate credit hours.
- General Education faculty
  - Per HLC policy, the committee is implementing and using OPSU policy.
    - The committee looked through our Gen Ed faculty to see if they are qualified.
- Deans need to evaluate adjuncts and determine if they are qualified.

Minutes Approved: 12/18/23