



Faculty Credentials Minutes 12/18/23

Start: 9:00 a.m. **End:** 10:30 a.m.

Attendance

In-Person: VPASA Theresa Billiot, Dean Tracy Kincannon, Dean Charla Lewis, Associate Dean Rebekah Wagenbach, Dr. Marjory Hall (Faculty Senate Representative), Mr. Tito Aznar, Associate Dean Abbas Aboohamidi, Ms. Cheyenne Heltzel (HR)

Teams Meeting: Interim Dean Amanda Beasley

Not Present: Ms. Kasey Sewell

Agenda link

[Agenda 12.18.23 Faculty Credentials.docx](#)

Meeting

- Revision and approval of 11/17/23 meeting minutes
- Discussion of HLC credential policy change
 - o OPSU elects to maintain the standard of 18 graduate hours in appropriate or closely related field.
- Reminder to Deans to review adjunct faculty credentials
- Discussion of mechanism for on-going credential checks
 - o An *ad hoc* review committee will be called once each academic year for ongoing quality assurance.
- Review of faculty credentials
 - o COASN: Personnel reviewed at this meeting were in compliance with OPSU policy.
 - o COAE: Personnel reviewed at this meeting were in compliance with OPSU policy.
 - o COBT: Personnel will be notified that they are not in compliance with OPSU policy. Extended discussion regarding proffered alternative credentials
 - Acceptance Criteria policy established:
 - ✓ Alternative credentialing materials must meet the standards for graduate credit at an HLC-accredited university or have been granted by a professional association in the field.
 - ✓ Tested experience is defined as actual time employed in a given capacity outside of OPSU.
 - ✓ Suggestion that, moving forward, applicable Dean's prior approval for alternative credentialing activity be required.



- ✓ Experience and certifications that do not rise to the threshold for credential will be reflected in the faculty's record as professional development.
- Request that minutes from this meeting be made public upon approval.
- Discussion that faculty needs to acquire the minimum 18 graduate credit hours within 1.5 years.
- Welcome Back Week, January 2024
 - Dean Lewis will lead the external review process.
- Meeting adjourned.

Minutes Approved: 1/8/24