



OKLAHOMA  
PANHANDLE STATE  
UNIVERSITY

College of Arts and Education

**Alternative Certification Form**

**For Those Seeking Certification  
Through the Oklahoma State Department of Education**

Oklahoma Panhandle State University, working with the Oklahoma State Department of Education, is happy to offer the required course work for graduates seeking alternative certification within the state of Oklahoma. Alternative certification is available for a person holding at least a baccalaureate degree in a field of study that corresponds to an area of Oklahoma certification for an elementary/secondary certificate, secondary certificate, or vocational-technical certificate. *Alternative certificates are not available for elementary education or early childhood education.* Required course work for alternative certification will be determined by the Oklahoma State Department of Education.

Persons wishing to complete the required courses assigned by the Oklahoma State Department of Education at OPSU, must present this application form with all required attachments **before** enrolling in any classes required for alternative certification.

Please email the following items to [charla.lewis@opsu.edu](mailto:charla.lewis@opsu.edu) and [fieldplacementoffice@opsu.edu](mailto:fieldplacementoffice@opsu.edu).

1. This application form
2. All unofficial transcripts (*must have an overall GPA of 2.5 and not failed any professional education courses*)
3. Copy of the letter sent to you from Oklahoma State Department of Education regarding alternative certification and your course requirements
4. Copy of teaching certificate issued by the Oklahoma State Department of Education

**Please Note:**

- No one will be allowed to enroll in any professional education courses without the above documentation showing the eligibility requirements completed.
- If a class requires observation hours in a public school, a current background check (one year or less) must be on file with the Field Placement Officer.
- Anyone convicted of a felony crime within the preceding ten (10) year period of making application for certification, forfeits the right to obtain a teaching certificate (O.S. 70-3-104.1)

**Student Printed Name** \_\_\_\_\_

**School ID #A** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Received by** \_\_\_\_\_

**Date** \_\_\_\_\_